



Università degli Studi di Basilicata

INFORMATION SHEET

GENERAL INFORMATION

Name of the Institution and Rectorate address	Università degli Studi della Basilicata - <i>University of Basilicata</i> Via dell'Ateneo Lucano nr. 10 - Campus di Macchia Romana - 85100 Potenza (PZ) - Italy
Erasmus Code	I POTENZA01
PIC number	999865040
OID	E10208837
Institutional website	https://portale.unibas.it/site/home.html

MAIN CONTACTS

<i>Vice-Rector for the Internationalization</i>	Prof. Michele GRECO
Tel. – Email	+ 39 0971 205199; michele.greco@unibas.it

INTERNATIONAL MOBILITY OFFICE

<i>Head of the International Mobility Office</i>	Annalisa ANZALONE
Tel. – Email	+39 0971 202158 - mobint@unibas.it
Pec	relint@pec.unibas.it
<i>Staff</i>	Vittorio ROSA
Tel. – Email	+39 0971 202157 - mobint1@unibas.it
Incoming mobility contact	incoming@unibas.it ; phone number: + 39 0971 202191
Outgoing mobility contact	outgoing@unibas.it ; phone number: + 39 0971 202191
Erasmus Inter-institutional Agreement	erasmus.agreements@unibas.it
Office hours	09:00 - 11:00 a.m. Monday - Thursday - Wednesday (closing day: Friday); 3.00-4.00 p.m. Tuesday
International relations Office websites	https://internazionale.unibas.it/site/home.html
Incoming Opportunities	https://internazionale.unibas.it/site/home/incoming.html
Studies	https://internazionale.unibas.it/site/home/incoming/student-opportunities/erasmus-for-studies.html
Traineeship	https://internazionale.unibas.it/site/home/incoming/student-opportunities/erasmus-for-traineeship.html

DEPARTMENTAL/SCHOOL COORDINATORS FOR INTERNATIONAL RELATIONS (PERSON IN CHARGE TO SIGN LEARNING AGREEMENTS FOR STUDIES)

<https://internazionale.unibas.it/site/home/relint/coordinatori-strutture-primarie.html>

APPLICATION PROCESS AND DEADLINES

Nomination deadlines:	30th June - for the 1 st semester (autumn/winter/full academic year) 30th September - for the 2 nd semester (spring/summer) Partner institutions have to send nominations online via google form : https://forms.gle/y8byA9CCw3ZDX5Eu7 Nominated students will receive an email with useful information for starting the on-line process. As for SMP mobility , students must be officially nominated by the Home University by email (incoming@unibas.it) at least three months before the start of the traineeships. In case of nominations received after the deadline, they will be evaluated case-by-case.
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<p>Pre- Registration Process https://internazionale.unibas.it/site/home/incoming/student-opportunities/erasmus-for-studies.html section before arrival Useful document: <u>Registration and Application Guide</u></p>	<p>Pre-registration: nominated students will receive an email including the access “token” to start the pre-registration process through the ESSE3 system https://unibas.esse3.cineca.it/Home.do. Mandatory documents to be attached to the application:</p> <ul style="list-style-type: none"> • identity document (ID card or passport in the case of non-EU students); • a passport-sized photo; • transcript of records; • European Health Insurance Card (for EU students) or equivalent insurance/health policy for the whole Erasmus period of stay in Italy. • a letter of recommendation from the home supervisor, tutor (only in case of thesis or research activities); <p>Furthermore, students are required to complete the online Learning Agreement (see the box below). With the exception of interconnection problems between the IT systems in use at the universities (home and host), the Learning Agreement for study activities must be filled in and digitally signed through the EWP network, to which UniBas is connected through the ESSE3-Cineca software application. In the event of technical problems, the paper form may be used. For information contact mobint1@unibas.it. Until the systems will be implemented for the digital exchange of the Learning Agreement for traineeship, the document must be produced and signed in paper form. Please advise your students on the procedures related to the functioning of the OLA as well as on its modifications. If this procedure is not correctly followed by the student from the home university, it is impossible for the receiving institution to receive the OLA.</p>
<p>Application deadlines</p>	<p>from 1 May to 31 July for the 1st semester (autumn/winter/full academic year); from 1 September to 30 October for the 2nd semester (spring/summer) Warning: The application will only be considered through nomination by the home University. As for SMP mobility, students are encouraged to apply at least 2 months in advance of the date they wish to start, having already defined the traineeship activities with the supervisor at their home University. In case of administrative or academic needs, please contact outgoing@unibas.it before submitting the application.</p>
<p>Confirmation of acceptance https://internazionale.unibas.it/site/home/incoming/student-opportunities/erasmus-for-studies.html section before arrival</p>	<p>Once approved by the department where the Erasmus mobility will take place. Please note: in order to avoid unpleasant situations, we would like to point out that only students who have been properly nominated by the partner and who have produced the required documents by the deadline will be accepted. Any exceptions must be notified by the home institution to the International Mobility Office (incoming@unibas.it) in order to verify their feasibility.</p>
<p>ACADEMIC CALENDAR</p>	

<p>Academic calendar and courses information: https://internazionale.unibas.it/site/home/incoming/student-opportunities/erasmus-for-studies.html section before arrival</p> <p>course catalogue https://unibas.coursecatalogue.cineca.it;</p>	<p>The academic year runs from October 1st to September 30th. Courses are structured in semester or annual courses, as follows:</p> <ul style="list-style-type: none"> • Annual courses: from October 1st to June 30th. • Autumn/fall semester/semester 1: from 2nd October to the end of January. • Spring semester/semester 2: from 1st March to the end of June. <p>Examination terms: In winter, spring and autumn at the end of courses. It is usually possible to take the examination in each month of the year. Three examination sessions are scheduled, with at least six appeals in total (except for those involving both written and oral examinations, for which there are at least five examination appeals):</p> <ul style="list-style-type: none"> - I session - from 9 January to 31 March - II session - 3 April to 4 August - III session - 21 August to 22 December <p>Anyway, standard and additional terms are scheduled by each School/Department so it is warmly recommended to consult individual School/Department websites. There are two mid-semester holidays, around Christmas and Easter and a long summer holiday which lasts from the middle of July until the end of August. For details concerning the dates, please refer to individual School/Department websites.</p> <p>Holidays: 30th May – The Saint Patron; 1st November; 8th December; 23rd December – 6th January; Easter: one week; 25th April; 2nd June</p>
LANGUAGE REQUIREMENT	
<p>Language https://internazionale.unibas.it/site/home/incoming/student-opportunities/erasmus-for-studies.html section before arrival</p>	<p>All courses are taught in Italian</p>
<p>Level</p>	<p>at least B1 level of Italian language is recommended. Exceptions and details are reported in the Inter-Institutional Agreement</p>
<p>Italian language certification</p>	<p>Not required</p>
<p>Italian language course</p>	<p>Italian Language course devoted to ERASMUS students can be organized at the beginning of each term: the last week of September (1st semester/one year) or the end of February (2nd Semester).</p> <p>No intermediate courses will be organized.</p>
ACCOMMODATION	
<p>Accommodation https://internazionale.unibas.it/site/home/incoming/student-opportunities/erasmus-for-studies.html section before arrival</p>	<p>Students are responsible for arranging their own accommodation. Incoming students looking for accommodation in private rented rooms in the towns of Potenza or Matera should contact both the local ESN (suigeneris_basilicata@esn.it) and the International Mobility Office (incoming@unibas.it) for help. Incoming students could also require a room in the halls of residence managed by the Regional Education Agency. For information: antonio.luongo@ardsubasilicata.it. Beware: Accommodation in the Halls of residence is not guaranteed.</p> <p>Web site: http://www.ardsubasilicata.it/main/Startup.do;jsessionid=97711FCE5E4F34A86E000670D8A84F7A</p>
VISA	
<p>EU / EEA citizens</p>	<p>/</p>

Non-EU citizens https://internazionale.unibas.it/site/home/discover-university/info-package---what-you-need-to-know.html section "general info"	Our institution will provide assistance, when required, in securing visas according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact point and information sources: incoming@unibas.it
HEALTH INSURANCE	
https://internazionale.unibas.it/site/home/discover-university/info-package---what-you-need-to-know.html section "general info"	
EU / EEA citizens	Valid European Health Insurance Card.
Non-EU citizens	Evidence of private medical insurance.
TRANSCRIPTS	
Transcripts of Records	Official <i>Transcript of Records</i> or <i>Traineeship Certificate</i> will be sent to the International Offices of partner universities at the latest within a month from departure
ECTS – GRADING SYSTEM & TABLE	
<p>The student workload consists of the time required to complete all planned learning activities, i.e. contact hours (lectures, seminars etc.) and private study (preparation for exams, writing of paper, reading etc.): 1 ECTS credit = 25 hours.</p> <p>Assessment methods: Each course is graded on a scale from 1 to 30, with 18 and 30 e lode (30 cum laude) as a minimum and maximum pass grade, respectively. Some exams can be evaluated by pass/fail (pass = superato or idoneo) or by <i>sufficiente</i> (sufficient); <i>buono</i> (good); <i>eccellente</i> or <i>ottimo</i> (excellent). For the final dissertation a 110-point scale is used, which is divided in two as well, with 66 being the minimum grade for passing. For outstanding results, the Lode "praise" is added to the maximum grade". Please keep in mind that the "Idoneo"/"Pass" or "Approvato/approved" can never be transformed into a numerical grade and "respinto/failed exams" are not recorded therefore they cannot be listed in the Transcript of records. It is not possible to record a numerical grade lower than 18.</p> <p>ECTS Table is available on https://internazionale.unibas.it/site/home/incoming/ects-table-assessment.html</p> <p>Starting from A.Y. 2023-24 at the University of Basilicata the homogeneous groups of students are created by merging the degree programmes in the same ISCED field of study (1 digit). Within each field of study, students are subdivided by study cycle (first, second and single cycle). The new ECTS table will be soon available on https://internazionale.unibas.it/site/home/incoming/ects-table-assessment.html</p>	

