

#### INFORMATION FOR PARTNER UNIVERSITIES

GENERAL INFORMATION	
<b>Address</b>	Université de Picardie Jules Verne Chemin du Thil, 80000 Amiens
<b>Erasmus Code</b>	F AMIENS01
<b>OID</b>	E10200837
<b>Website university</b>	<a href="https://welcome.u-picardie.fr/">https://welcome.u-picardie.fr/</a> (English) <a href="https://www.u-picardie.fr/">https://www.u-picardie.fr/</a> (French)
<b>International Office website</b>	<a href="https://welcome.u-picardie.fr/home/">https://welcome.u-picardie.fr/home/</a>
<b>Social networks</b>	<a href="https://www.facebook.com/UPJV.Univ">https://www.facebook.com/UPJV.Univ</a> <a href="https://twitter.com/UPJV_Univ">https://twitter.com/UPJV_Univ</a> <a href="https://www.instagram.com/upjv_univ/">https://www.instagram.com/upjv_univ/</a> <a href="https://fr.linkedin.com/school/upjv-univ/">https://fr.linkedin.com/school/upjv-univ/</a> <a href="https://www.youtube.com/c/UPJVUniv">https://www.youtube.com/c/UPJVUniv</a>

INTERNATIONAL OFFICE	
<b>Address</b>	Université de Picardie Jules Verne 11 rue des Francs Mûriers, 80000 Amiens
<b>Head of International Office</b>	Ms. Amina MAZOUZA Contact : +33322827244 / <a href="mailto:dri@u-picardie.fr">dri@u-picardie.fr</a>
<b>E+ Inter-Institutionnal Agreements</b>	Ms. Mélanie ALVES Contact : +3322825853 / <a href="mailto:melanie.alves@u-picardie.fr">melanie.alves@u-picardie.fr</a> / <a href="mailto:dri@u-picardie.fr">dri@u-picardie.fr</a>

MAIN CONTACTS FOR MOBILITY	
<b>Student Mobility Coordinator (INCOMING)</b>	<i>Nominations to be sent to :</i> Ms. Mélanie ALVES Contact : +3322825853 / <a href="mailto:melanie.alves@u-picardie.fr">melanie.alves@u-picardie.fr</a> <a href="mailto:dri@u-picardie.fr">dri@u-picardie.fr</a>  Ms. Barbara DUMEIGE Contact : +3322827991 / <a href="mailto:dri@u-picardie.fr">dri@u-picardie.fr</a>
<b>Student Mobility Coordinator (OUTGOING)</b>	Ms. Olga SEKANE Contact : +3322827990 / <a href="mailto:olga.sekane@u-picardie.fr">olga.sekane@u-picardie.fr</a> / <a href="mailto:dri@u-picardie.fr">dri@u-picardie.fr</a>  Ms. Lucie DEHEYER Contact : +3322827990 / <a href="mailto:dri@u-picardie.fr">dri@u-picardie.fr</a>

ACADEMIC INFORMATION		
<b>Course Catalogue</b>	<a href="https://welcome.u-picardie.fr/training/find-a-course/">https://welcome.u-picardie.fr/training/find-a-course/</a>	
<b>Courses modules</b>	It is possible to select and combine components from different faculties/departments.	
<b>Credit system &amp; exams</b>	60 ECTS per year – 30 ECTS per semester 1 ECTS = 25 hours of workload The minimum passing grade is 6/20. Exams with a final evaluation below 6/20 have not been passed successfully. The maximum grade is 20/20 knowing that obtaining a 14/20 is already an excellent grade.	
<b>Transcript of records</b>	The transcript of records will be sent to the students by email at the end of their stay on the following tentative dates : - 1st term students : February/beginning of March - 2 <sup>nd</sup> term and FY students : June/ July	
ACADEMIC CALENDAR		
<b>Semester Dates</b>	<b>Fall/Winter semester</b>	<b>Spring/Summer semester</b>
	1 September – 15 January	Mid-January – Mid May
<b>Lecture &amp; Course Period</b>	Generally : September to Mid January	Generally : Mid January to mid May
<b>Examination Period</b> <i>(depends on type of examination and faculty)</i>	Generally: December/January	Generally : May/June

NOMINATION INFORMATION		
<b>Nomination deadlines</b>	Fall/ Winter semester (Sep) or Full year: <b>1st May</b>	Spring/Summer semester (Jan) : <b>15 October</b>
<b>Summary of Nomination Process</b>	Nominated student details should be sent directly from our partners. Information required includes name, email address, area of study, degree/major, current level of study and the time period they will be applying for.	
APPLICATION INFORMATION		
<b>Application deadlines</b>	Fall/Winter semester (Sep) or Full year : <b>15 June</b>	Spring/summer semester (Jan) : <b>1st November</b>
<b>Summary of Application process</b>	After they have been nominated by their home university, students will be provided with a link to our online application. Supporting documents required : <ul style="list-style-type: none"> <li>• Learning agreement</li> <li>• French courses (optional) courses form</li> </ul>	

	<ul style="list-style-type: none"> <li>• Scan of valid passport (for non European students)</li> <li>• Accomodation application</li> </ul> <p>Once the documents have been examined and validated, students will receive their acceptance letter.</p>
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LANGUAGE REQUIREMENTS	
<b>Language Requirements</b>	<p>Exchange students do not have to pass an official language examination in French in order to qualify for enrollment at UPJV.</p> <p>We do, however, expect intermediate language proficiency in French equivalent to B1 since not all departments offer courses in English. Please check with the departmental coordinators before you nominate the students.</p> <p><b>For students</b> : B1 in French and in English  <b>For staff</b> : B2 in French and in English</p> <p>For courses taught in English open to Erasmus+ students in all departments please check the list available :  <a href="https://welcome.u-picardie.fr/medias/fichier/catalogue-eng-2022-2023_1655889412303-pdf?ID_FICHE=267055">https://welcome.u-picardie.fr/medias/fichier/catalogue-eng-2022-2023_1655889412303-pdf?ID_FICHE=267055</a></p>
<b>French Language Courses</b>	<p>UPJV's Language Center (<i>Maison des Langues</i>) offers French language &amp; culture courses in different levels (basic to advanced) for exchange students. These courses can be recognized with 8 ECTS.</p>

ACCOMODATION	
<b>Student Dormitory</b>	<p>UPJV has a number of rooms reserved for exchange students to suit their needs and budget across our campuses.</p> <p>Housing is available and guaranteed in the University residences as long as students have submitted their complete housing applications within the deadline (same as deadline for study application)</p> <p>The international Office does not assist with finding private accomodation.</p> <p>Further information:  <a href="http://www.crous-amiens.fr">www.crous-amiens.fr</a></p>

HEALTH INSURANCE	
<b>Health Insurance Regulations</b>	<p>All students must hold a valid European Health Insurance Card (EHIC) or equivalent before coming to France.</p> <p>In addition, UPJV strongly encourages students to have travel</p>

	<p>insurance before coming to France.</p> <p><b>Non European students</b> : need to subscribe to <a href="#">the french social security system</a>.</p> <p>Further information : <a href="https://etudiant-etranger.ameli.fr">https://etudiant-etranger.ameli.fr</a></p>
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VISA	
<b>Visa Information</b>	<p><b>European students</b> : do not need a visa to study or do an internship in France.</p> <p><b>Non European students</b> : need to obtain a visa to study, do research or do an internship to enter French territory. For visa and related questions, students must contact the nearest embassy or consulate for detailed and updated information on the required documentation. Obtaining the correct and valid visa and/or residence permit is the responsibility of the student</p>

INCLUSION AND ACCESSIBILITY	
<b>Special Needs</b>	<p>UPJV has facilities for students with a learning or physical disability. Disabled students can rely on the support services, which offer material, technical, and social aid.</p> <p>Further information : <a href="https://www.u-picardie.fr/l-universite/handicap/le-handicap-a-l-upjv-340247.kjsp">https://www.u-picardie.fr/l-universite/handicap/le-handicap-a-l-upjv-340247.kjsp</a></p> <p>Contact : <a href="mailto:handicap-etudiant@u-picardie.fr">handicap-etudiant@u-picardie.fr</a></p>

FINANCIAL MATTERS	
<b>Average expenses per month (in Euros)</b>	<p>Student average monthly expenses is approx. €600, included meals and transportation pass.</p> <ul style="list-style-type: none"> <li>▪ Accommodation: starting from about €260 for a place in a single room</li> <li>▪ Food : Average of €200.</li> </ul> <p>Shared kitchens are available on each floor of the student residences (kitchenware not provided). University restaurants and cafeterias on each campus. Student rate: €3.30</p> <ul style="list-style-type: none"> <li>▪ Transportation : Bus pass or bike rental: €30/month.</li> <li>▪ Books: €80 (most of the books can be borrowed at the university libraries</li> <li>▪ Miscellaneous : Phone: €30; Utilities: €30</li> </ul>