



# Student Exchange Program Fact Sheet for Incoming Students 2022

**University Name** Universidade Federal Fluminense

Mailing Address (Postal Code: 24210-201)  
R. Prof. Marcos Waldemar de Freitas Reis, s/nº - Bloco A Térreo - São Domingos, Niterói, RJ, Brasil

## International Office

Name of Person in charge of Incoming Students: Erika Nunes Dias  
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Website: <https://international.uff.br/>

Number of students to be accepted for the 1 semester (Spring) or 2 semesters (Spring & Fall)	Three students per course
General Information about your university	Based in Niterói and with campuses in different cities around the state of Rio de Janeiro, Brazil, UFF has been offering high quality education to our students since 1960.
University website	<a href="https://www.uff.br/">https://www.uff.br/</a>
Website for exchange students	<a href="https://international.uff.br/">https://international.uff.br/</a>
Which departments/schools/faculties are open to exchange students and at which level?	All departments/schools/faculties, except Medicine that must have a specific agreement between universities - and only for Medical internship.  For more detailed course opportunities, please visit our website.
Is it possible to take courses from different majors/departments?	Yes
SDG-focused programs	The <b>Minor in Global Challenges</b> is a full minor course focused on teaching the SDGs with an emphasis on inequalities to local and international students. More information can be found <a href="#">at this website</a> .

Type of Lectures/Class Modules (Online/Offline/Hybrid)	2022.1: Hybrid 2022.2: To be determined
Academic Schedule (Orientation & Semester Schedule)	2022.1: 28/03/2022 to 30/07/2022 2022.2: 22/08/2022 to 22/12/2022
Application deadline for Admission (by Email/Online System)	2022.1: 24/12/2021 to 18/02/2022 2022.2: 20/05/2022 to 29/07/2022
List of required documents	<ul style="list-style-type: none"> <li>• Passport;</li> <li>• Student visa (required only for on-campus mobility);</li> <li>• Presentation letter;</li> <li>• Recommendation letter;</li> <li>• Photo;</li> <li>• Transcript of Records;</li> <li>• Declaration of Portuguese level – minimum A1 (except for Portuguese and Spanish-speaking countries);</li> <li>• Health insurance;</li> <li>• COVID-19 Vaccination Certificate.</li> </ul>
Decision on admission of students (Time Period)	2022.1: 24/12/2021 to 18/02/2022 2022.2: 20/05/2022 to 29/07/2022
Tuition Fee for visiting students	Free of charge
How to and when register courses (Enrollment deadline)	Through our website ( <a href="https://app.uff.br/sri/">https://app.uff.br/sri/</a> ) When: 24/12/2021 to 18/02/2022
Minimum GPA requirement	Minimum 6,0 (if grade ranges from 0 to 10)
Language requirements for undergraduate and graduate students (TOEFL, IELTS, JLPT, HSK, etc.)	For those who will take courses in Portuguese and/or are not native Portuguese or Spanish speakers: Declaration of Portuguese knowledge – minimum A1
For those who do not meet the language requirements, can they take only language courses?	Yes, UFF offers <i>Portuguese for Foreigners</i> courses.
Language course Information (Course period, subjects, registration, fee, etc.)	Portuguese for Foreigners <b>When:</b> throughout the academic semester <b>Fee:</b> free of cost for students from partner institutions <b>Registration:</b> the student must select the option in our enrollment form or the university must nominate the student.

Credits for language courses	45 hours per semester
Housing information (Types, Fee, Payment, When and How to apply)	UFF does not offer housing. However, the ICO offers a list of accommodations that previous students have stayed in.
Other compulsory fees for international students	No fees are required by our university. Students will need to pay two fees: one to obtain their student visa and another to obtain a mandatory document named RNM, from Brazil's Federal Police, as per federal regulations.
Information for students with special needs	The Secretariat of Accessibility and Inclusion, at <a href="https://sensibiliza.uff.br/">https://sensibiliza.uff.br/</a>
International Student Insurance Information	The student will need to obtain a health insurance of their choice to register at UFF. Health insurance must be valid within the city of Niterói, in Rio de Janeiro state for their full period of stay. The insurance <u>must</u> cover the COVID-19 disease.
Visa Information	<p><b>IF ON-CAMPUS MOBILITY</b> A student visa is required. The visa must be obtained <b>BEFORE</b> the student's entrance in Brazil.</p> <p>The process may take a few weeks, so begin early. <b>Under NO circumstances should you apply for a tourist visa.</b> They are valid for only 90 days and cannot be extended.</p> <p>You must obtain the visa from the Brazilian consulate in your area of jurisdiction and, in some cases, a personal visit to the consulate may be required. You should apply for a visa from the consulate whose area of jurisdiction includes your permanent home.</p> <p>If this is not possible or is very inconvenient, you may request that the consulate within the area of jurisdiction of your home institution accept and process your visa application.</p>
Minimum credit for exchange students	No minimum credit, but international mobility students should have concluded at least 1 full year of studies on their home institution.

<b>Other Information</b>	<p>Students must register from 3 (minimum) to 6 (maximum) classes.</p> <p>Undergraduate classes are taught in <b>Portuguese</b>, except for the classes in foreign languages registered on UFF's website.</p>
<b>Credits</b>	<p>UFF uses an hourly workload system in place of credits. More information is available at our <a href="#">International website</a>.</p>
<b>Grades</b>	<p>UFF grades are from 0 to 10, with the minimum passing grade being 6. More information is available at our <a href="#">International website</a>.</p>
<b>Class attendance</b>	<p>UFF also evaluates the student according to their class attendance. It's necessary to attend at least 75% of the classes.</p>
<b>Transcript of Records</b>	<p>It will be sent to the student's home institution after their mobility.</p>