



ERASMUS+ FACTSHEET

Full Legal Name	Faculty of Humanities, Charles University (FHS CU)
CU Erasmus Code	CZ PRAHA07
CU Organisation ID	E10209245
Address	Pátkova 2137/5 182 00 Prague 8 – Libeň, Czech Republic
Website	fhs.cuni.cz/FHSENG-1.html
Head of the Institution (Dean)	Doc. Věra Sokolová, M. A., Ph.D.

FHS CU ERASMUS COORDINATORS

INCOMING Students	Ms Lenka LUKEŠOVÁ lenka.lukesova@fhs.cuni.cz
OUTGOING Students	Ms Anežka PALEK anezka.palek@fhs.cuni.cz
STAFF mobility	Ms Kateřina TOURKOVÁ mobility@fhs.cuni.cz
FHS IRO Address	Pátkova 2137/5 182 00 Prague 8 – Libeň, Czech Republic
General e-mail	international@fhs.cuni.cz
International Student Website	fhs.cuni.cz/FHSENG-1332.html

CU EUROPEAN OFFICE

Institutional Erasmus Coordinator	Ms Sylvie BOUMOVÁ sylvie.boumova@ruk.cuni.cz
Address	Charles University, European Office, Ovocný trh 3, 116 36 Prague 1, Czech Republic
Erasmus General Website	cuni.cz/UKEN-145.html

APPLICATION PROCEDURE

Nomination	A sending institution nominates its students via an online nomination form (for the link see the CU Fact Sheet).
Nomination Period	Winter semester / academic year: March 1 - April 15 Summer semester: August 1 - September 15
Application Deadline	Winter semester / academic year: May 15 Summer semester: October 15
Application and LA	Students must first apply online and submit their duly signed Learning Agreement by the deadline indicated in the email confirming their nomination (it will be emailed to all nominees).

ACADEMIC INFORMATION

Academic Calendar	The academic year is organised in two semesters. Each semester consists of a teaching period followed by an examination period. Winter Semester: mid-September to mid-February Summer Semester: mid-February to end of June fhs.cuni.cz/FHSENG-355.html
Orientation Week	Before the beginning of each semester, all new exchange students are expected to attend the FHS Orientation Week. fhs.cuni.cz/FHSENG-1254.html
Subject Area	Humanities Even though the course offer may vary each academic year, a reasonable number of courses in the field of broad Humanities and Social Sciences is provided every semester.
Course Information	fhs.cuni.cz/FHSENG-350.html
Course Selection Learning Agreement	Students can select both BA and MA courses at FHS unless there are specific entry restrictions and requirements for the respective courses. Students may also choose courses offered by other CU faculties, but these must not comprise more than 49 % of all courses. All nominees will receive guidelines on designing their Learning Agreement via email.
Language of Instruction	English (some courses are also held in German and French) Students must have a sufficient knowledge of English (B2 level according to the CEFR). No language certificate is required. We may additionally ask for proof of the student's language proficiency, should we have any doubts regarding their level of English.
ECTS and Grading	We use the ECTS credit system. Students' performance is graded on a 4-point grading scale (1, 2, 3, 4), with "3" as the minimum passing grade. Transcripts of Records indicate both the FHS grade and the corresponding ECTS grade.

ACCOMMODATION

Students	cuni.cz/UKEN-365.html
Staff	fhs.cuni.cz/FHSENG-530.html Staff should contact their contact person at the FHS, CU.

VISA

General Information	cuni.cz/UKEN-366.html
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