

INFORMATION FOR PARTNER UNIVERSITIES

GENERAL INFORMATION	
Address	Université de Picardie Jules Verne Chemin du Thil, 80000 Amiens
Erasmus Code	F AMIENS01
OID	E10200837
Website university	https://welcome.u-picardie.fr/ (english) https://www.u-picardie.fr/ (french)
International Office website	https://welcome.u-picardie.fr/home/

INTERNATIONAL OFFICE	
Address	Université de Picardie Jules Verne 11 rue des Francs Mûriers, 80000 Amiens
Head of International Office	Mr Veaceslav Grosu Contact : +33322827244 / dri@u-picardie.fr
E+ Inter-Institutional Agreements	Ms. Mélanie ALVES Contact : +3322825853 / melanie.alves@u-picardie.fr / dri@u-picardie.fr

MAIN CONTACTS FOR MOBILITY	
Student Mobility Coordinator (Incoming)	Ms. Mélanie ALVES Contact : +3322825853 / melanie.alves@u-picardie.fr dri@u-picardie.fr Ms. Barbara DUMEIGE / Ms. Shufen CHU Contact : +3322827991 / barbara.dumeige@u-picardie.fr / dri@u-picardie.fr / shufen.chu@u-picardie.fr
Student Mobility Coordinator (Outgoing)	Ms. Olga SEKANE Contact : +3322827990 / olga.sekane@u-picardie.fr / dri@u-picardie.fr Ms. Lucie DEHEYER / Ms. Naomie GRUIT Contact : +3322827990 / lucie.deheyere@u-picardie.fr / dri@u-picardie.fr / naomie.gruit@u-picardie.fr

ACADEMIC INFORMATION	
Course Catalogue	https://welcome.u-picardie.fr/training/find-a-course/
Courses modules	It is possible to select and combine components from different faculties/departments.

Credit system & exams	60 ECTS per year – 30 ECTS per semester The minimum passing grade is 6/20. The maximum grade is 20/20	
Transcript of records	The transcript of records will be sent to the students by email at the end of their stay on the following tentative dates : - 1st term students : February/beginning of March - 2 nd term and FY students : June/ July	
ACADEMIC CALENDAR		
Semester Dates	Fall/Winter semester	Spring/Summer semester
	1 September – 15 January	Mid-January – Mid May
Lecture & Course Period	Generally : September to January	Generally : January to May
Examination Period <i>(depends on type of examination and faculty)</i>	Generally: December/January	Generally : May/June

NOMINATION INFORMATION		
Nomination deadlines	Fall/ Winter semester (Sep) or Full year: 1st May	Spring/Summer semester (Jan) : 15 October
Summary of Nomination Process	Nominated student details should be sent directly from our partners. Information required includes name, email address, area of study, degree/major, current level of study and the time period they will be applying for.	
APPLICATION INFORMATION		
Application deadlines	Fall/Winter semester (Sep) or Full year : 15 June	Spring/summer semester (Jan) : 1st November
Summary of Application process	After they have been nominated by their home university, students will be provided with a link to our online application. Supporting documents required <ul style="list-style-type: none"> • Learning agreement • French courses (optional) form • Scan of valid passport (for non European students) • Accommodation application Once the documents have been examined and validated, students will receive their acceptance letter.	

LANGUAGE REQUIREMENTS	
Language Requirements	<p>Exchange students do not have to pass an official language examination in French in order to qualify for enrollment at UPJV. We do, however, expect intermediate language proficiency in French equivalent to B1 since not all departments offer courses in English. Please check with the departmental coordinators before you nominate the students.</p> <p>For students : B1 in French and in English For staff : B2 in French and in English</p> <p>For courses taught in English open to Erasmus+ students in all departments please check the list available : https://welcome.u-picardie.fr/medias/fichier/catalogue-eng-2022-2023_1655889412303-pdf?ID_FICHE=267055</p>
French Language Courses	<p>UPJV's Language Center (<i>Maison des Langues</i>) offers French language & culture courses in different levels for exchange students which can be recognized with 8 ECTS.</p>

ACCOMODATION	
Student Dormitory	<p>UPJV has a number of rooms reserved for exchange students to suit their needs and budget across our campuses. Housing is available and guaranteed in the University residences as long as students have submitted their complete housing applications within the deadline (same as deadline for study application). The international Office does not assist with finding private accommodation.</p> <p>Further information: www.crous-amiens.fr</p>

HEALTH INSURANCE	
Health Insurance Regulations	<p>All students must hold a valid European Health Insurance Card (EHIC) or equivalent before coming to France. In addition, UPJV strongly encourages students to have travel insurance before coming to France.</p> <p>Non European students : need to subscribe to the french social security system. Further information : https://etudiant-etranger.ameli.fr</p>

VISA	
Visa Information	<p>European students : do not need a visa to study or do an internship in France.</p> <p>Non European students : need to obtain a visa to study, do research or do an internship to enter French territory. For visa and related questions, Students must contact the nearest embassy or consulate for detailed and updated information on the required documentation</p> <p>Obtaining the correct and valid visa and/or residence permit is the responsibility of the student</p>

INCLUSION AND ACCESSIBILITY	
Special Needs	<p>UPJV has facilities for students with a learning or physical disability. Disabled students can rely on the support services, which offer material, technical, and social aid.</p> <p>Further information : https://www.u-picardie.fr/l-universite/handicap/le-handicap-a-l-upjv-340247.kjsp</p> <p>Contact : handicap-etudiant@u-picardie.fr</p>

FINANCIAL MATTERS	
Average expenses per month (in Euros)	<p>Student average monthly expenses is approx. €600, included meals and transportation pass.</p> <ul style="list-style-type: none"> ▪ Accommodation: starting from about €260 for a place in a single room ▪ Food : Average of €200. <p>Shared kitchens are available on each floor of the student residences (kitchenware not provided). University restaurants and cafeterias on each campus. One restaurant always open on weekends and holidays. Student rate: €3.30</p> <ul style="list-style-type: none"> ▪ Transportation : Bus pass or bike rental: €30/month. ▪ Books: €80 (most of the books can be borrowed at the university libraries) ▪ Miscellaneous : Phone: €30; Utilities: €30