# Information form for TUM partners and prospective incoming exchange students

Address	Head of institution	Erasmus+ code
Technische Universität München Arcisstr. 21 80333 München	Prof. Dr. Thomas Hofmann Main website <u>http://www.tum.de/</u>	D MUNCHEN02 TUM is connected to Erasmus Without Paper.
Semester dates	Winter term	Summer term
More on dates and deadlines	October - March	April - September
Exam dates	Winter term February - March	Summer term July - September

No earlier or extra exams for exchange students will be arranged (official examination dates only!)

Nomination / Application -	Winter term	Summer term
period and deadlines*	Mid of March - May 15	Mid of September - October 31

Nominations or applications beyond these deadlines are not possible

- Only full and correct applications will proceed in the acceptance
- An exchange student can stay a maximum of two semesters at TUM

\* We reserve the right to amend the deadlines in exceptional cases. Therefore, please always refer to the deadlines given in our emails.

Course catalogue	Note: Please <b>do not register</b> .
Check the course catalogue	You will receive access data after your admission!

• Click on Degree programs, scroll to the bottom and then click on '98 Exchange programs' to view the offers of the respective subject areas OR

Click on Courses and browse the offers according to your subject area

Advising for courses and academic matters

Contacts at the Schools

### Nomination and application procedure

1) **Pre-selection** by partner universities according to <u>TUM criteria</u> for the subject area

Nomination via nomination platform (not via email): <u>Check TUM Incoming Publisher</u>

- 3) TUM checks nomination and confirms to partner and student (including application information)
- 4) Submission of application documents  $\rightarrow$  Send complete pdf to program coordinator

Going to TUM on exchange Please see our website Information for exchange students

TUM Schools and subject areas All campus locations

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### Languages of instruction and proficiency

- Required language level (B1 or B2) and languages of instruction depend on TUM subject area / School
  <u>Check language requirements here</u>
- The certificates are only valid for two years from the test date
- For confirmations of the home university, <u>use this template</u>
- For Master's: Many programs are held in English or bilingually (English / German)
- Students must demonstrate proficiency in the chosen language of instruction
- For further inquiries, please contact the <u>TUM School Coordinators</u>

#### Accommodation for students in Munich and Garching

The <u>TUM Global Office</u> receives a limited number of dormitory offerings (Service Package) from Munich Student Union. Students wishing to be considered for this Service Package **must check the relevant box in the application form**.

**Priority** of allocation by exchange program:

1. TUMexchange program  $\rightarrow$  2. Erasmus+ program  $\rightarrow$  3. All other programs

Please be aware that the private market is tense and competition for housing in Munich is high.

Accommodation contacts for Freising, Straubing, and Heilbronn Check information

### Estimated living costs per month

Food / meals Books / supplies Public transportation Personal expenses (e.g. phone, leisure time) Health insurance (non-EHIC) Accommodation costs (Munich and Garching)	€300 €40 <u>'Deutschlandticket'</u> €150 €120
Accommodation costs (Munich and Garching) Dormitory of Munich Student Union Private housing market	€350 - 500 €650 - 1000

Semester fee	Mandatory payment (no tuition fee!), for all students including exchange students. Amount depends on campus / location	
	exchange students. <u>Amount depends on campus / location</u>	
Language courses	Learn German and other languages at <u>TUM Language Center.</u>	
Scholarships	TUM does not have any funding or financial aid you can apply for. Check DAAD Database	
Orientation weeks	Integration and socializing in Munich. Check the activities	
Signatures and transcripts	Must be issued by TUM School / respective subject area	

• Study plan / Learning Agreement / OLA (earliest signature after admission)

• Confirmation of stay for arrival and departure after first academic activity (e.g. orientation weeks,

language course) and at the time of the last academic activity at TUM (e.g. exam, thesis submission)

Transfer of transcript from TUM to home university by proactive request from the student

Note: The TUM Global Office is not allowed to sign any of these documents.



Visa / Entry documents for Germany <u>Contacts for visa / APS application forms</u>		
Students with a citizenship of the EU / EFTA states	No entry visa required	
as well as Australia, Brazil, Canada, Israel, Japan, New Zealand, Republic of Korea, Switzerland, UK & Northern Ireland, USA	Students without EU / EFTA citizenship have to apply for a residence permit after entering Germany at the registration office.	
Students without EU / EFTA citizenship who study in a EU member state with a valid visa / residence permit for study purposes	You <b>either have to apply for a student visa</b> at the German embassy <b>or obtain a</b> <b>confirmation from the German BAMF</b> .	
	We will contact the concerned students after the admission.	
All other students	You <b>have to apply for a student visa</b> at the German embassy in your country of studies. The TUM Global Office is not allowed to give any legal advice and cannot offer support for the visa application.	
	Tourist visas are not accepted for study purposes and cannot be changed later.	

#### Health insurance

Students from EU / EEA states with valid EHIC (European		Students <b>who are not insured</b> in their home country
Health Insurance Card)	insurance	

Enrollment is only possible with proof of sufficient German health insurance coverage. Find details and the relevant procedure <u>on our website</u>.

### Students with disabilities and special needs

TUM welcomes students with disabilities and special needs as well as students with children. We provide special arrangements and disadvantage compensations for medical disorders and give you the best possible support for the exchange experience at TUM. <u>Find more information</u>

#### Your contacts at the TUM Global & Alumni Office

#### Erasmus+

Bulgaria, Croatia, Czech Republic, Estonia, France, Greece, Hungary, Latvia, Lithuania, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Turkey

#### Larissa Meier

larissa.meier@tum.de

## Erasmus+ and SEMP

Austria, Belgium, Denmark, Finland, Iceland, Ireland, Italy, Liechtenstein, Luxemburg, Netherlands, Norway, Sweden, Switzerland

#### Antonia Herok

antonia.herok@tum.de

TUMexchange, School partnerships, all other programs and in the case of special needs (all exchange students)

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