



Information Sheet

Academic Year **2025/2026**



**Information for Partners
and Incoming Students**

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1. General Information

Name of Institution	Universidade dos Açores (UAc)
Erasmus Code	P ACORES01
Students Exchange Unit	ERO – External Relations Office Universidade dos Açores External Relations Office Rua da Mãe de Deus 9500-321 Ponta Delgada
Address	
Email Address	ero@uac.pt
General Website	http://international.uac.pt/

2. Contact details for Exchange

Pro-Rector	Professor Maria Amélia Fonseca
Institutional Mobility Coordinator	Email: maria.ao.fonseca@uac.pt
Bilateral Agreements	Graça Pinheiro Cavaco
Outgoing Students	Phone: +351 296 650 406
Free-Mover Students	Email: ero@uac.pt
Incoming Students	Ponta Delgada and Horta <i>campus</i> :
Student Mobility Studies	Rosana Furtado Phone: +351 296650169 Email: ero@uac.pt
	Angra do Heroísmo <i>campus</i> :
	Hugo Silva Phone: +351 295 402 200 Email: ero@uac.pt
Student Mobility Traineeship	Érica Semedo Email: ero@uac.pt / erica.p.semedo@uac.pt
Staff Incoming	Maria João Mocho
Non-curricular Internships	Phone: +351 296650189 Email: ero@uac.pt

3. Nominations and Applications

Nomination Period (by sending universities)	Official nominations (excel file) are to be sent by home universities by email to ero@uac.pt 1st Sem. & 1 year: > 30 May '25 2nd Semester: > 31 Oct. '25
Online Application Deadlines (by students)	Application instructions will be emailed to all nominated students 1st Sem. & 1 year: Apr. 15 th > 30 th Jun. '25 2nd Semester: Oct. 1 st > 30 th Nov. '25
Applications	General Information at: https://international.uac.pt/students-handbook/ Online Applications at: https://inforestudante.uac.pt/ Please note the following information: as the Nursing degree is taught on two different campuses located in two different islands (São Miguel and Terceira), students may also be placed on Terceira Island. Courses in Clinical Teaching have limited places.
Required documents for admission for students (uploaded via our online system)	• OLA (Online Learning agreement) signed by the student and sending university (the UAc will only approve the OLA after the student submits the application); • Colored photo (ID photo!); • ID/Passport; • European Health Insurance Card / International Health Insurance (for non-EU students); • Language certificate (English B1 or Portuguese B1)
Language Requirements	At the UAc, the language of instruction is Portuguese. However, we provide a tutorial system in English to Erasmus students. Therefore, to communicate properly and attend classes successfully, it's important to have the following language proficiency upon arrival: Portuguese level B1 or English level B1.



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4. Academic Information

3. Nominations and Applications

Portuguese as a Foreign Language (PLE)

The UAc offers a Portuguese course (PLE), beginners level, to all Erasmus students. The course is available face-to-face for Ponta Delgada *campus* students and online for students of Angra do Heroísmo and Horta *campus*.

The PLE requires a minimum of 10 students to enrol, and it has an administrative fee, nonrefundable, of 25,00€, paid upon application.

Applications at:
<https://inforestudiante.uac.pt/>
> "Applications" > "Degrees"

PLE applications support:
queroestudar@uac.pt

The deadlines for applying are the same as for the incoming application. In case of approval, students may request a diploma upon paying 10€.

The language department will test the student's language competencies and assign them to the levels according to their language skills. Students are not entitled to demand a specific level.

School's Erasmus Coordinators

FCT - School of Science and Technology

Erasmus Coordinator Professor
Mónica Moura
monica.mt.moura@uac.pt
+ 351 296 650 475

FCSH - School of Social Sciences and Humanities

Erasmus Coordinator Professor
Ana Paula Pires
ana.ps.pires@uac.pt
+ 351 296 650 494

FEG - School of Business and Economics

Erasmus Coordinator Professor
Gualter Câmara
gualter.fm.camara@uac.pt
+ 351 296 650 061

ESS - School of Health

Erasmus Coordinator Professor
Carmen Andrade
carmen.ms.andrade@uac.pt
+ 351 296 241 328

FCAA - School of Agricultural Sciences and Environment

Erasmus Coordinator Professor
Joaquim Silva
joaquim.fm.silva@uac.pt
+ 351 295 402 243

ESTA - School of Technologies and Administration

(non-higher education – level 6)
Erasmus Coordinator Professor
Elisabete Freire
elisabete.ms.freire@uac.pt
+ 351 296 650 506

IVAR - Institute for Research in Volcanology and Risk Assessment

Erasmus Coordinator Professor
José Pacheco
jose.mr.pacheco@uac.pt
+ 351 296 650 590

OKEANOS - Marine Science Research Institute

Erasmus Coordinator Professor
Raúl Bettencourt
raul.s.bettencourt@uac.pt

IITAA - Institute for Research in Agricultural and Environmental Technologies

Erasmus Coordinator Professor
Célia Silva
celia.cg.silva@uac.pt

4. Academic Information

Academic Calendar See Student's Handbook:
Academic Calendar [https://international.uac.pt/](https://international.uac.pt/students-handbook/)
- Nursing degree [students-handbook/](https://international.uac.pt/students-handbook/)

Enrollment and arrival

Upon arrival, students must attend the scheduled meeting, as established in Inforestudiante, at the External Relations Office (ERO) to obtain all the necessary information for registration. It's mandatory to pay student insurance (3,25€).



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5. Grading System and Examinations

Credit and grading	The UAc uses the ECTS credit transfer system. The grades for each course successfully passed range from 10 to 20. More Information at http://international.uac.pt/
Exam seasons	Besides examinations during the lecture period (where students may approve the courses), the UAc provides two exam seasons for each course. It is possible to sit an exam on the first date and then re-sit it on the second date in case of failure (enrollment is necessary).
Transcript of Records (ToR)	The UAc will send the transcript of records (list of all the final courses' grades passed and failed) directly to the email address of the student's home university.

6. Organizational Units and study areas

Ponta Delgada campus São Miguel island	FCT - School of Science and Technology • Biology/Ocean Studies; • Physics, Chemistry and Engineering; • Geosciences; • Informatics; • Mathematics and Statistics.
	FCSH - School of Social Sciences and Humanities • Education; • Languages, Literatures and Cultures; • History, Philosophy; • Psychology; • Sociology; • Social Service; • Public Relations.
	FEG - School of Business and Economics: • Economics; • Management; • Tourism.
	ESS - School of Health • Nursing, Family and Community Health.
Angra do Heroísmo campus Terceira island	IVAR - Institute for Research in Volcanology and Risk Assessment
	FCAA - School of Agricultural Sciences and Environment • Agricultural Sciences; • Science and Environmental Engineering.
Horta campus Faial island	IITAA - Institute for Research in Agricultural and Environmental Technologies
	ESS - School of Health • Nursing, Mental Health and Gerontology.
	FCT - School of Science and Technology • Ocean studies (master's degree only)
	OKEANOS - Marine Science Research Institute

7. Online Learning Agreement information

Institutional Information Erasmus Code, website, email and address	See section 1. General Information
Contact person	Ponta Delgada and Horta campus: Rosana Furtado Phone: +351 296650169 Email: ero@uac.pt Angra do Heroísmo campus: Hugo Silva Phone: +351 295 402 200 Email: ero@uac.pt
Responsible person	School's Erasmus Coordinators. See section 2. Academic Information



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8. Practical Information for Incoming Students

Welcome Sessions for Incoming Students

1st Sem.: September (Dates to be defined)
2nd Sem.: February (Dates to be defined)

Housing Information

The ERO advises students to apply to our student's residence accommodation. Students must submit their application online through the portal:
<https://servicosonline.uac.pt/>
> Alojamento/Accommodation and choose the application form (registration is required before applying).

Rooms will be assigned based on the requests' chronological order. We cannot guarantee that all applicants will be assigned a room. For more information about the student residence, please contact sase.alojamento@uac.pt

If students are unable to have a room in the university residence, private rooms/apartments can be searched. More information about private housing:
<https://international.uac.pt/students-handbook/>

ERO doesn't assist students in finding private housing.
Finding accommodation is the students' responsibility.

Safety and Health

European Health Insurance Card, compulsory for all EU students (except Turkish). Private health insurance is also mandatory for non-European students.

Visa and residence permit

Non-EU students residing in non-EU countries must apply for a visa before arriving in Portugal. Non-EU students living in EU countries might not need to apply for a visa if they hold a valid Residence Permit issued by an EU country. Upon arrival, non-European and Turkish students must attend AIMA (border services). Further information:
<https://aima.gov.pt/pt>



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