



INSTITUTIONAL INFORMATION	
Full Name of Institution	<b>Harz University of Applied Sciences</b>
Erasmus Code	<b>D WERNIGE 01</b>
International Office	Address: Friedrichstr. 57- 59, 38855 Wernigerode, Germany Phone: +49 (0) 3943 659 150 Email: <a href="mailto:international@hs-harz.de">international@hs-harz.de</a>
Website	<a href="https://www.hs-harz.de/en/">https://www.hs-harz.de/en/</a>

CONTACT INFORMATION		
Contact Person	Function	Email
Katja BETKER	Head of International Office	<a href="mailto:international@hs-harz.de">international@hs-harz.de</a>
Jana BEISER	Outgoing Students	<a href="mailto:outgoing@hs-harz.de">outgoing@hs-harz.de</a>
Elke STACKFLETH	International Students (Degree-seeking and Outgoing Double Degree Students)	<a href="mailto:incoming@hs-harz.de">incoming@hs-harz.de</a>
Gesine LEGLER	International Campus	<a href="mailto:glegler@hs-harz.de">glegler@hs-harz.de</a>
Katharina PAPE	Outgoing/ Incoming Students	<a href="mailto:exchange@hs-harz.de">exchange@hs-harz.de</a>

EWP CONTACT INFORMATION		
EWP Contact Person	Function	Email
Katja BETKER	Erasmus+ Coordinator, IIA's	<a href="mailto:erasmus@hs-harz.de">erasmus@hs-harz.de</a>
Jana BEISER	Digital LA – Outgoing Students	<a href="mailto:jbeiser@hs-harz.de">jbeiser@hs-harz.de</a>
Silke BENSER	Digital LA – Incoming Students	<a href="mailto:sbenser@hs-harz.de">sbenser@hs-harz.de</a>

APPLICATION		
Nomination Deadlines	Spring/ Summer Semester	October 15 <sup>th</sup>
	Fall/ Winter Semester	April 15 <sup>th</sup>
Application Deadlines	Spring/ Summer Semester	October 30 <sup>th</sup>
	Fall/ Winter Semester	April 30 <sup>th</sup>
Documents to be submitted with online Application	<ul style="list-style-type: none"> <li>• Official Transcript of Records</li> <li>• Copy of Passport or National ID (has to be valid for duration of stay)</li> <li>• Passport Photo</li> <li>• Evaluation of Language Skills (German and/ or English)</li> </ul>	

**ACADEMIC CALENDER 2024/25****Winter Semester 2024/25**

Orientation Days	Beginning of September
Lecture Period	September 17 <sup>th</sup> – December 20 <sup>th</sup> 2024
Examination Period	January 7 <sup>th</sup> – January 31 <sup>st</sup> 2025

**Spring/ Summer Semester 2025**

Orientation Days	Beginning of March
Lecture Period	March 17 <sup>th</sup> – June 20 <sup>th</sup> 2025
Examination Period	June 25 <sup>th</sup> – July 18 <sup>st</sup> 2025

<b>Website</b>	<a href="https://www.hs-harz.de/en/university/about-us/academic-calendar/">https://www.hs-harz.de/en/university/about-us/academic-calendar/</a>
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**ACADEMIC INFORMATION**

Language of Instruction	German and English
Course Registration and Procedure (e.g. pre-arrival registration)	Preliminary course choice shortly before arrival. Course registration upon arrival.
List with Courses available for Exchange Students	<a href="https://www.hs-harz.de/en/study/exchange-students/study-options/">https://www.hs-harz.de/en/study/exchange-students/study-options/</a>
List with Courses available for Double Degree Students	<a href="https://www.hs-harz.de/en/study/exchange-students/study-options/information-for-double-degree-students">https://www.hs-harz.de/en/study/exchange-students/study-options/information-for-double-degree-students</a>

## FAQ

Is there a <b>pick-up service</b> provided upon arrival?	Yes. Exchange students are required to let us know well in advance when they'll be arriving in Wernigerode.
Is there support to find <b>accommodation</b> for exchange students?	Yes. The International Office will organise accommodation in shared student dorms.
How much is student housing?	Approximately 300,- € per month.
Is there a <b>Buddy programme</b> ?	Yes. All exchange students are automatically assigned a local buddy when their place is accepted. They will meet their buddies during the orientation days.
Are there any compulsory <b>additional fees</b> to be paid by students? If so, what fees?	Yes. The semester fee is approximately 120,- €. It covers administrative costs and a student ticket. And it entitles students to use all buses within Wernigerode and Halberstadt for free.  Upon acceptance, every student will receive a payment request with all the necessary information.  <b>There are no tuition fees!</b>
Do I need <b>Health Insurance</b> ?	Yes. All students are required to have health insurance covering medical expenses: <ul style="list-style-type: none"><li>• EU citizens have to bring their European Health Insurance card</li><li>• Non-EU citizens have to register with a public health insurance provider</li><li>• Further we recommend taking out a private liability insurance policy that covers the costs of damages</li></ul>
What are the <b>visa-requirements</b> for non-EU students?	Students who are not EU/EEA citizens should turn to their closest German embassy at least two months before the beginning of their studies to find out about the regulations.  <b>Please note that a national residence card of an EU member state does NOT automatically entitle students from non-EU countries to stay in Germany for study purposes.</b>