INFORMATION SHEET 2021/2022

INSTITUTIONAL INFORMATION

Full name of institution	**Harz University of Applied Sciences**
Erasmus Code	**D WERNIGE 01**
International Office	Address: Friedrichstr. 57-59, 38855 Wernigerode, Germany Phone: +49 (0) 3943 659 150 Fax: +49 (0) 3943 659 155 Email: international@hs-harz.de
Website	https://www.hs-harz.de/en/

Contact Person	Function	Email/ Phone
Mrs Katja Betker	**Head of International Office**	**international@hs-harz.de**
Mrs Jana BEISER	Outgoing Students	outgoing@hs-harz.de
Mrs Ellen RABE	Outgoing Students	outgoing@hs-harz.de
Mrs Elke STACKFLETH	International Students (degree-seeking)/ Outgoing Double Degree Students	incoming@hs-harz.de
Mrs Gesine LEGLER	Incoming Students (Double Degree and Exchange)	exchange@hs-harz.de
Mrs Magdalena BAUER	Project Staff "International Campus"	mbauer@hs-harz.de

APPLICATION

nomination deadlines	Spring/ Summer Semester	**October 31st**
	Autumn/ Winter Semester	**April 30st**
application deadlines	Spring/ Summer Semester	**November 30th**
	Autumn/ Winter Semester	**May 31st**
Documents to be submitted with online application	- Official Transcript of Records - Passport Copy (valid for the duration of stay) - Passport Photo - Evaluation of Language Skills (German and/or English) - Proof of Health Insurance - Visa and national residence permit for EU member state if available (only Non-EU students)	

ACADEMIC CALENDAR 2021/22

	Autumn/Winter Semester	Spring/Summer Semester
Suggested Arrival Date	28./29.08.2021 or 04./05.09.2021	26./27.02.2022 or 05./06.03.2022
Recommended German Language Course for Beginners	06.-10.09.2021	07.03.-11.03.2022
Orientation	13.-15.09.2021	??-14.03.2022

Semester Dates	01.09.2021 – 28.01.2022 (incl. Exams)	01.03.2022 – 22.07.2022 (incl. Exams
Semester Breaks	22.12.2021 - 02.01.2022 (Christmas)	15.-18.04.2022 (Easter) 01.05.2022 (Labour Day) 26.-27.05.2021 (Ascension Day) 06.06.2022 (Whitmonday)
https://www.hs-harz.de/en/university/about-us/academic-calendar/		

ACADEMIC INFORMATION

Language of Instruction	German, English
Language courses (no additional tuition fee)	Yes
Course registration and procedures (e.g. pre-arrival registration)	Preliminary course choice shortly before arrival; course registration upon arrival
Is there an academic advisor to assist in choosing modules/courses?	Yes
Website link to the list of courses that are available for exchange students	https://www.hs-harz.de/en/study/exchange-students/study-options/

ACCOMMODATION

Is there a pick-up service provided upon arrival?	Yes
Is there support to find accommodation? How can exchange students apply for accommodation?	Yes, the International Office will organise accommodation in shared student dorms.
Is a deposit required for accommodation?	Yes, approx. one month's rent
Cost of accommodation per month	Max. 300 €/ month

FINANCIAL MATTERS

Are there any compulsory additional fees to be paid by students? If so, what fees?	Yes, the semester contribution (covers administrative costs & semester ticket), currently 102,65 € in Wernigerode, 93,65 € in Halberstadt **No tuition fees!**

Estimated Living Costs	
Food	250 €/ month
Social Activities	50 € - 100 €/ month
Rent	250 € - 300 €/ month

OTHER USEFUL INFORMATION

Health insurance	Students are requested to purchase health insurance in Germany. For EU citizens the European Health Insurance Card is sufficient. More information on our website.

Visa requirements for non-EU students	**ALL** students who are not EU/EEA citizens should turn to the closest German embassy at least 2 months before the beginning of their studies at Harz University of Applied Sciences to find out about the regulations. **Please note that a national residence card of an EU member state does NOT automatically entitle students from non-EU countries to stay in Germany for study purposes.** As soon as the applications are processed, the International Office sends a Letter of Acceptance to the non-EU/EEA citizens, which may be necessary when applying for a visa for study purposes. The document is generally posted to the international office of the home university.