



UNIVERSITE SAINT-LOUIS – BRUXELLES FACULTY of TRANSLATION-INTERPRETING MARIE HAPS FACT SHEET

ACADEMIC YEAR 2021-2022

PRESENTATION	
Name of the Institution	Université Saint-Louis - Bruxelles
European University Code	B BRUXEL02
Erasmus University Charter PIC	101006721/USL-B-ECHE_LP 969084418
Address	Boulevard du Jardin Botanique 43 1000 Brussels Belgium
Head of the Institution	Pierre Jadoul, Rector
Faculties	<ul style="list-style-type: none">• Faculty of Economics, Social and Political Sciences and Communication (Dean: Xavier Wauthy) www.usaintlouis.be/sl/I035.html• Faculty of Law (Dean: Pierre-Olivier de Broux) www.usaintlouis.be/sl/I034.html• Faculty of Philosophy, Languages & Letters, and Human Sciences (Dean: Philippe Desmette) www.usaintlouis.be/sl/I036.html• Faculty of Translation and Interpreting (Dean: Dany Etienne) www.usaintlouis.be/sl/I838.html
Number of students	± 4,000
Website	www.usaintlouis.be/sl/welcome.html
Facilities	<ul style="list-style-type: none">• Library• Sport Hall• Computer Rooms• Staff restaurant• Students' cafeteria

INTERNATIONAL RELATIONS OFFICE	
Head of the Office	Prof. Bertrand Hamaide, Vice-Rector for Education and International Relations bertrand.hamaide@usaintlouis.be
Exchange contacts (incoming & outgoing students)	For the Faculty of Translation and Interpreting : Mr Philippe Moreau, International Exchanges Coordinator Ms Véronique Vienne, administrative coordinator Rue d'Arlon, 11 1050 Bruxelles Belgium erasmus-timh@usaintlouis.be Tel: +32 2 793 40 62 – 40 61
Bilateral agreements, MoU, extensions, reporting to the EU, academic and administrative staff Mobility, international cooperation...	Ms Maureen Sibomana international@usaintlouis.be Tel: +32 2 211 79 91 Ms Isabelle de Clerck international@usaintlouis.be Tel : +32 2 7923677

ADMISSION PROCEDURE FOR EXCHANGE STUDENTS	
Deadlines	<p>The admission procedure for exchange students coming to Saint-Louis University - Brussels includes two mandatory phases :</p> <ol style="list-style-type: none"> 1) The home university nominates the student 2) The student submits the application to Saint-Louis University - Brussels: <ul style="list-style-type: none"> • by May 31 for Autumn semester or whole year • by October 31 for Spring semester <p>The application form for the Faculty of Translation-Interpreting is available on the website: www.usaintlouis.be/sl/985.html</p> <p>The complete set of scanned documents should be sent as soon as possible to the following address : erasmus-timh@usaintlouis.be</p>
Documents to submit with application form	<p>Learning agreement Transcript of records Copy of ID or passport Copy of the European health insurance card or International health insurance contract Copy of civil liability contract A paper photo be pasted on the Application form Official nomination letter Motivation letter written in French or in English A digital photo that has to be sent by e-mail (passport size – good quality – jpeg format)</p>

ACADEMIC CALENDAR 2021-2022	
Calendar	Orientation activities (Autumn semester) : 6 th September to 9 th September 2021 Welcome Day : 10 th Septembre 2021 1st semester (Autumn semester): 14 th September to 22 th January 2022 (examination session included) Orientation activities (Spring semester) : 24 th January to 28 th January 2022 Welcome Day : 29 th January 2022 2 nd semester (Spring semester): 1 st February to 1 st July 2022 (examination session included)

ACADEMIC INFORMATION	
ECTS Credit system	All study programs at Université Saint-Louis - Bruxelles are measured in terms of ECTS credits. Bachelor programs count 180 credits, Master programs 60 up to 120 credits.
Course catalogue	The course catalogue can be found at : www.usaintlouis.be/sl/3539.html (2020-2021) Courses of the Faculty of Translation-Interpreting : www.usaintlouis.be/sl/3552.html (2020-2021)
Learning agreement	A Learning agreement with the course selection as well as the number of credits needs to be filled in and signed by the student, the home institution and Université Saint-Louis - Bruxelles before the exchange period starts. For European students, the OLA (Online Learning agreement) is highly recommended in the new Erasmus+ programme (2021-2027). For Partners : www.erasmus-dashboard.eu For students : www.learning-agreement.eu
Required number of ECTS	As many as your Institution decides. Ideally for a total of 30 ECTS/semester
Number of study weeks per semester	13 weeks. See academic calendar.
Grading system	< 0/20 - 9/20>: Failure <10/20 - 20/20>: Pass www.usaintlouis.be/sl/1057.html

LANGUAGES	
Courses	For the Faculty of Translation-Interpreting Marie Haps, all the general courses are given in French. Language courses and translation courses are given in French and/or in foreign languages. The list of courses taught can be found here : www.usaintlouis.be/sl/3552.html
Language level	We do not require a certificate (TOEFL / IELTS for English, DELF/DALF for French) proving the level of the student in French or English, but the students are supposed to have a good knowledge of these languages to attend the classes successfully (minimum B1 in French and B2 in English).
French as a foreign language course	The French as a foreign language course aimed at helping students to learn French more effectively, by providing them with the tools they need to benefit optimally from studying and living in a French-speaking environment. Over and above the purely linguistic dimension, the courses provide students with an introduction to the Belgian culture. The course is worth 5 ECTS credits/term provided that the student attends classes, is participative and completes the assignments.

ACCOMODATION	
Information	<p>The Faculty of Translation-Interpreting Marie Haps does not have any housing residence.</p> <p>A housing list will be available for Erasmus students during June.</p> <p>For more information, please contact us to the following email address: erasmus-timh@usaintlouis.be or look at this page : www.usaintlouis.be/sl/1045.html</p>

COST OF LIVING	
Average cost of living per month excluding accommodation	± 700.00 €
Sample prices	<p>Sandwich: ± 2.50-3.50 €</p> <p>Bus ticket: ± 2.50 – 3.00 €</p> <p>Cinema ticket: ± 10.00 – 11.00 €</p> <p>Copying: ± 0.15 € / sheet</p>
Culture pass	<p>12.00 €</p> <p>www.usaintlouis.be/sl/805.html</p>
Sport	<p>Free of charge for activities organized in the sport hall in USL-B (Botanique)</p> <p>30.00 € for one semester for activities organized at the UCL Sport Center in Woluwé</p> <p>50.00 € for one year for activities organized at the UCL Sport Center in Woluwé</p> <p>The sport card can be purchased in the Ommegang Building of USL-B</p> <p>More information on our website: www.usaintlouis.be/sl/961.html</p>

OTHER REQUIREMENTS	
VISA	<p>For students from another EU member state: prospective students must be in possession of a valid identity card or passport.</p> <p>For students from a non-EU country: prospective students wishing to study in Belgium as part of an exchange program must, in the first instance, make an application in person for a short stay visa for the purposes of entry into Belgium as a student. This is a first step in obtaining a student visa (Type D Visa).</p> <p>To make the initial short-stay application, students must, in person, visit the Belgian Embassy or Consulate that is closest to their home, and submit, among others, their application with the specific registration document delivered by USL-B upon request</p> <p>For further information: www.usaintlouis.be/sl/1013.html</p>
Health Insurances	<p>All non-Belgian students wishing to participate in an exchange program are required to prove they are covered by a health care insurance.</p> <p>European students should obtain the European Health Insurance Card</p>

	<p>(blue card). This card proves that its holder possesses up-to-date medical insurance (via their private health insurance service or health insurance provider) and enables them, in particular, to benefit from reduced health care costs.</p> <p>Non-European students must fulfill certain obligations and have taken out private health insurance through their private health insurance service or health insurance provider. This insurance must cover health care and treatment (medical consultations and the purchase of medication), dental costs, hospitalization costs (following an emergency or accident), and repatriation costs.</p> <p>For further information: www.usaintlouis.be/sl/1704.html</p>
Other insurances	<p>In Belgium it is compulsory: a liability insurance, by definition, means an insurance policy that protects an individual from the risk that he may be sued and held legally liable for something such as injury, death, damage or negligence. The exchange students are covered inside the University and outside for all the activities organized by the University, but not in their private life outside the University (i.e. if you put the fire by accident to your room)</p>

INTRODUCTION TO BELGIAN CULTURE	
Introduction to Belgian Culture Week	<p>September</p> <p>After the intensive French week, an Introduction to Belgian Culture Week is organized in order to give incoming students a taste of their host town and country. The program is composed of conferences in the morning and related visits in the afternoon (Museums, Belgian Parliament, Chocolatiers tour, brewery, ...).</p> <p>The number of students is limited to 80 students in order to make the visits accessible to everyone. Normally the whole week is organized in English but we could foresee a few activities in French if we receive enough requests.</p> <p>Further information will be sent to the incoming students end of June.</p> <p>January</p> <p>An Introduction the Belgian Culture Week is also organized end of January, but parallel to the Intensive French Week. Students can participate in both, as the French courses take place in the morning, and the cultural activities in the afternoon.</p>