2nd year Bachelor Students – KEDGE Bachelor programme

Level of entry	Students in their *second year* of Bachelor studies while at KEDGE BS will join the **KEDGE Bachelor programme**.
Programme Structure	The programme starts every year in September, ends in May, and is divided into 2 semesters. - Fall: September to Decemer/January (see the precise date on the academic calendar below depending on the level of the courses that you take) - Spring: January to mid-May (mid-June for resit exams) **See detailed calendar on page 2** 1 semester = 6 courses. 1 course = 30 contact hours = 5 ECTS credits
Course Offer and Registration	*BUSINESS COURSES* **Course offer:** the list of courses offered can be found on the document attached. In addition to the KEDGE Bachelor courses, students can choose to take courses from the IBBA programme, and mix courses from both programmes, depending on their level of studies. **Course workload**: The usual workload for a regular KEDGE BS student is 6 courses (30 ECTS) per semestrer. For exchange students, the Home Institution is free to decide the number of credits their students need to complete (with a minimum of 4 courses and a maximum of 30 ECTS of business courses per semester). **Course timetable:** the information regarding the time (morning/afternoon or evening) for each course is specified into the online course selection application and in the student web page (Campus Virtuel) once the courses are selected. **Course syllabi**: https://campusvirtuel.kedgebs.com/ > select the English flag at the top right hand corner > do not log in, instead click on: Menu > "Net Syllabus (Public Access)" > Select academic year 2019-2020 and the semester; School: Marseille; Training: KEDGE bachelor or IBBA Level: IBBA 1, 2, 3 or 4 for courses starting with BBA-B1-XX or BBA-B2-XX or courses starting with BBA-B3-XX **Language of instruction**: Classes can be either taught in English or in French. **Course registration**: students will have to register online for courses. They will receive an e-mail as soon as the registration website opens, after having been officially admitted to study at KEDGE BS. The registration will be done according to the "first come, first served" rule. The school reserves the right of admission in every case and of awarding available places according to compliance with requirements. **Resit exams**: Resit exams are held at KEDGE BS, a few weeks after the end of the semester (see calendar on page 2). Students who need to take a re-sit exam must contact their programme and ask for registration. Resit exams are assigned on KEDGE campus only. *FLE (French As Foreign Language course)* French language courses are available at different levels during the Fall and the Spring semesters. A placement test is compulsory to register for this course. Instructions regarding the course registration process will be sent by email to students throughout June (Fall Semester) and November (Spring Semester).
Evaluation and transcripts	**Attendance** in all courses is **compulsory**. Each course will be individually evaluated and one final grade will be awarded per course. The students will receive a local grade (based on a 20-point grading scale, passing grade = 10/20), as well as an ECTS grade (according to the following grid).

ECTS Grade	% of successful students achieving the grade	Definition
A	10%	Excellent
B	25%	Very good
C	30%	Good
D	25%	Satisfactory
E	10%	Sufficient
FX	-	Fail — some more work required before the credit can be awarded
F	-	Fail — considerable work required

Transcripts of records will be sent to the home institution coordinator around **mid-February** for the Fall semester students, and around **mid-July** for the Spring semester and full-year students.

2nd year Bachelor Students – KEDGE Bachelor programme

Academic Calendar

May be subject to change under exceptional circumstances

FALL 2019	
August 27 – 30	Train station pick-up service (free & optional)
September 2 – 6	International Student Orientation Session
September 9	Start of courses
October 28 – November 3	Holidays (no classes)
December 9 – December 13	Kedge Bachelor Year 2 courses exams
December 2 – December 10	IBBA Year 2 courses exams
December 9 – December 17	IBBA Year 3 courses exams
December 2– December 11	IBBA Year 4 courses exams
January 6 – January 10	IBBA Year 1 courses exams

January 13 – January 17	IBBA Year 2 courses re-sit exams
March 2 – March 6	Resit exams for IBBA 1, IBBA 3 and Kedge Bachelor Year 2 courses

National holidays: November 1st and 11th – December 25th– January 1st

SPRING 2020	
January 6	Airport/Train station pick-up service (free & optional)
January 7 – 8	International Student Orientation Session
From January 13	Start of courses
February 24 to March 1st April 20 to April 26	Holidays (no classes)
April 27 – May 7	Kedge Bachelor Year 2 courses exams
April 27 – May 7	IBBA Year 1 courses exams
May 11 – May 15	IBBA Year 3 courses exams

June 15 – June 20	Resit exams for all programs

National holidays: April 13th – May 1st, 8th and 21st – June 1st – July 14th – August 15th

3rd year Bachelor Students – IBBA programme

Level of entry	Students in their *third year* of Bachelor studies while at KEDGE BS will join the **IBBA programme**
Programme Structure	The programme starts every year in September, ends in May, and is divided into 2 semesters. - Fall: September to December - Spring: January to early May (mid-June for resit exams) **See detailed calendar on page 4** 1 semester = 6 courses. 1 course = 30 hours = 5 ECTS credits
Course Offer and Registration	*BUSINESS COURSES* **Course offer:** the list of courses offered can be found on the document attached. In addition to the KEDGE Bachelor courses, students can choose to take courses from the IBBA programme, and mix courses from both programmes, depending on their level of studies. **Course workload**: The usual workload for a regular KEDGE BS student is 6 courses (30 ECTS) per semestrer. For exchange students, the Home Institution is free to decide the number of credits their students need to complete. **Course timetable:** the information regarding the time (morning/afternoon or evening) for each course is specified into the online course selection application and in the student web page (Campus Virtuel) once the courses are selected. **Course syllabi**: https://campusvirtuel.kedgebs.com/ > select the English flag at the top right hand corner > do not log in, instead click on: Menu > "Net Syllabus (Public Access)" > Select academic year 2019-2020 and the semester; School: Marseille; Training: KEDGE bachelor or IBBA Level: IBBA 1, 2, 3 or 4 for courses starting with BBA-B1-XX or BBA-B2-XX or courses starting with BBA-B3-XX **Language of instruction**: Classes can be either be taught in English or in French. **Course registration**: students will have to register online for courses. They will receive an e-mail as soon as the registration website opens, after having been officially admitted to study at KEDGE BS. The registration will be done according to the "first come, first served" rule. The school reserves the right of admission in every case and of awarding available places according to compliance with requirements. **Resit exams**: Resit exams are held at KEDGE BS, a few weeks after the end of the semester (see calendar on page 2). Students willing to register for re-sit exams must contact their programme and ask for registration. Resit exams are assigned on KEDGE campus only. *FLE (French As Foreign Language course)* French language courses are available at different levels during the Fall and the Spring semesters. A placement test is compulsory to register for this course. Instructions regarding the course registration process will be sent by email to students throughout June (Fall Semester) and November (Spring Semester).
Evaluation and transcripts	**Attendance** in all courses is **compulsory**. Each course will be individually evaluated and one final grade will be awarded per course. The students will receive a local grade (based on a 20-point grading scale, passing grade = 10/20), as well as an ECTS grade (according to the following grid).

ECTS Grade	% of successful students achieving the grade	Definition
A	10%	Excellent
B	25%	Very good
C	30%	Good
D	25%	Satisfactory
E	10%	Sufficient
FX	-	Fail — some more work required before the credit can be awarded
F	-	Fail — considerable work required

Transcripts of records will be sent to the home institution coordinator around **mid-February** for the Fall semester students, and around **mid-July** for the Spring semester and full-year students.

3rd year Bachelor Students – IBBA programme

Academic Calendar

May be subject to change under exceptional circumstances

FALL 2019	
August 27 – 30	Train station pick-up service (free & optional)
September 2 – 6	International Student Orientation Session
September 9	Start of courses
October 28 – November 3	Holidays (no classes)
December 9 – December 13	Kedge Bachelor Year 2 courses exams
December 2 – December 10	IBBA Year 2 courses exams
December 9 – December 17	IBBA Year 3 courses exams
December 2– December 11	IBBA Year 4 courses exams
January 6 – January 10	IBBA Year 1 courses exams

January 13 – January 17	IBBA Year 2 courses re-sit exams
March 2 – March 6	Resit exams for IBBA 1, IBBA 3 and Kedge Bachelor Year 2 courses

National holidays: November 1st and 11th – December 25th– January 1st

SPRING 2020	
January 6	Airport/Train station pick-up service (free & optional)
January 7 – 8	International Student Orientation Session
From January 13	Start of courses
February 24 to March 1st April 20 to April 26	Holidays (no classes)
April 27 – May 7	Kedge Bachelor Year 2 courses exams
April 27 – May 7	IBBA Year 1 courses exams
May 11 – May 15	IBBA Year 3 courses exams

June 15 – June 20	Resit exams for all programs

National holidays: April 13th – May 1st, 8th and 21st – June 1st – July 14th – August 15th

4th year Bachelor Students – IBBA programme

Level of entry	Students in their *fourth year* of Bachelor studies while at KEDGE BS can either join the **IBBA programme** or the **Programme Grande Ecole "Master in Management"**.
Programme Structure	The programme starts every year in September, ends in May, and is divided into 2 semesters. - Fall: September to December - Spring: January to mid-May (mid-June for resit exams) **See detailed calendar on page 6** 1 semester = 6 courses. 1 course = 30 hours = 5 ECTS credits
Course Offer and Registration	***BUSINESS COURSES*** **Course offer:** the list of courses offered can be found on the document attached. In addition to the KEDGE Bachelor courses, students can choose to take courses from the IBBA programme, and mix courses from both programmes, depending on their level of studies. **Course workload**: The usual workload for a regular KEDGE BS student is 6 courses (30 ECTS) per semestrer. For exchange students, the Home Institution is free to decide the number of credits their students need to complete. **Course timetable:** the information regarding the time (morning/afternoon or evening) for each course is specified into the online course selection application and in the student web page (Campus Virtuel) once the courses are selected. **Course syllabi**: https://campusvirtuel.kedgebs.com/ > select the English flag at the top right hand corner > do not log in, instead click on: Menu > "Net Syllabus (Public Access)" > Select academic year 2019-2020 and the semester; School: Marseille; Training: KEDGE bachelor or IBBA Level: IBBA 1, 2, 3 or 4 for courses starting with BBA-B1-XX or BBA-B2-XX or courses starting with BBA-B3-XX **Language of instruction**: Classes can be either be taught in English or in French. **Course registration**: students will have to register online for courses. They will receive an e-mail as soon as the registration website opens, after having been officially admitted to study at KEDGE BS. The registration will be done according to the "first come, first served" rule. The school reserves the right of admission in every case and of awarding available places according to compliance with requirements. **Resit exams**: Resit exams are held at KEDGE BS, a few weeks after the end of the semester (see calendar on page 2). Students willing to register for re-sit exams must contact their programme and ask for registration. Resit exams are assigned on KEDGE campus only. ***FLE (French As Foreign Language course)*** French language courses are available at different levels during the Fall and the Spring semesters. A placement test is compulsory to register for this course. Instructions regarding the course registration process will be sent by email to students throughout June (Fall Semester) and November (Spring Semester).
Evaluation and transcripts	**Attendance** in all courses is **compulsory**. Each course will be individually evaluated and one final grade will be awarded per course. The students will receive a local grade (based on a 20-point grading scale, passing grade = 10/20), as well as an ECTS grade (according to the following grid).

ECTS Grade	% of successful students achieving the grade	Definition
A	10%	Excellent
B	25%	Very good
C	30%	Good
D	25%	Satisfactory
E	10%	Sufficient
FX	-	Fail — some more work required before the credit can be awarded
F	-	Fail — considerable work required

Transcripts of records will be sent to the home institution coordinator around **mid-February** for the Fall semester students, and around **mid-July** for the Spring semester and full-year students.

4th year Bachelor Students – IBBA programme

Academic Calendar

May be subject to change under exceptional circumstances

FALL 2019	
August 27 – 30	Train station pick-up service (free & optional)
September 2 – 6	International Student Orientation Session
September 9	Start of courses
October 28 – November 3	Holidays (no classes)
December 9 – December 13	Kedge Bachelor Year 2 courses exams
December 2 – December 10	IBBA Year 2 courses exams
December 9 – December 17	IBBA Year 3 courses exams
December 2– December 11	IBBA Year 4 courses exams
January 6 – January 10	IBBA Year 1 courses exams

January 13 – January 17	IBBA Year 2 courses re-sit exams
March 2 – March 6	Resit exams for IBBA 1, IBBA 3 and Kedge Bachelor Year 2 courses

National holidays: November 1st and 11th – December 25th– January 1st

SPRING 2020	
January 6	Airport/Train station pick-up service (free & optional)
January 7 – 8	International Student Orientation Session
From January 13	Start of courses
February 24 to March 1st April 20 to April 26	Holidays (no classes)
April 27 – May 7	Kedge Bachelor Year 2 courses exams
April 27 – May 7	IBBA Year 1 courses exams
May 11 – May 15	IBBA Year 3 courses exams

June 15 – June 20	Resit exams for all programs

National holidays: April 13th – May 1st, 8th and 21st – June 1st – July 14th – August 15th

4th year Bachelor Students – Programme Grande Ecole
« Master in Management »

Level of entry	Students in their *fourth year* of Bachelor studies while at KEDGE BS will join the **Programme Grande Ecole "Master in Management"**.
Programme Structure	The programme starts every year in September, ends in May, and is divided into 2 semesters. - Fall: September 2nd to December 20th - Spring: January 6th to May 9th **See detailed calendar on page 8** 1 semester = 6 courses. 1 course = 30 contact hours = 5 ECTS credits
Course Offer and Registration	*BUSINESS COURSES* **Course offer:** the list of tracks and of courses offered for each semester can be found on the document entitled "KEDGE BS-Programme Grande Ecole –Bordeaux campus Master in Management" list of courses- 1st year Master level" **Course workload**: - *Fall semester*: Students will have the possibility to take two elective courses in September and to choose one Major for the remainder of the semester. Students will be automatically registerd for the 4 courses of a Major. - *Spring semester:* Students will have to choose up to 6 courses from the lists of electives offered for the spring semester. **Language of instruction**: - *Fall semester*: Each track is taught in one language, either English of French. Students will be free to choose a track taught in English or a track taught in French. - *Spring semester:* Students will be able to choose either English-taught courses, French-taught courses or a mix of both. *FLE (French As Foreign Language course)* French language courses are available at different levels during the Fall and the Spring semesters.They are worth 5 ECTS (according to the agreement between KEDGE BS and the Home Institution) and represent a minimum of 30 contact hours per semester. A placement test is compulsory to register for this course. Instructions will be sent by email to the student in June (Fall Semester) and November (Spring Semester).
Evaluation and transcripts	**Attendance** in all courses is **compulsory**. Each course will be individually evaluated and one final grade will be awarded per course. The students will receive a local grade (based on a 20-point grading scale, passing grade = 10/20), as well as an ECTS grade (according to the following grid).

ECTS Grade	% of successful students achieving the grade	Definition
A	10%	Excellent
B	25%	Very good
C	30%	Good
D	25%	Satisfactory
E	10%	Sufficient
FX	-	Fail — some more work required before the credit can be awarded
F	-	Fail — considerable work required

Transcripts of records will be sent to the home institution coordinator around **mid-February** for the Fall semester students, and around **mid-July** for the Spring semester and full-year students.

4th year Bachelor Students – Programme Grande Ecole « Master in Management »

Academic Calendar

May be subject to change under exceptional circumstances

FALL 2019	
August 27 – 30	Train station pick-up service (free & optional)
September 2 – 6	International Student Orientation Session
September 9 – 20	Elective courses
September 30 – December 20	Major courses

National holidays: November 1st and 11th – December 25th– January 1st

SPRING 2020	
January 6	Train station pick-up service (free & optional)
January 7 – 8	International Student Orientation Session
January 9	Start of courses
May 9	End of semester

National holidays: April 13th – May 1st, 8th and 21st – June 1st – July 14th – August 15th