

APPLICATION FORM FOR PARTICIPATION

- 15th – 16th March 2019, International Fair EDUCATION BEYOND BORDERS, Sofia
 17th – 19th March 2019, EBBS Sofia workshop, <https://edufair.info>
 21st – 23rd October 2019, EBBS Muscat workshop

GENERAL INFORMATION	Participant:	Applicant:	
	Town / Country:		Postcode:
	Str., №		Mailbox:
	Phone:		Fax:
	Email:		Website:

Invoice information	Invoices will be issued in the name of:	Identifying number:
	<input type="checkbox"/> Applicant	VAT number:
	<input type="checkbox"/> Other organization:	Chief executive:

Additional information	Representative 1: <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss <input type="checkbox"/> Dr.	Position / Department:
	First name Family	Email:
	Phone:	Mobile:

Additional information	Representative 2: <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss <input type="checkbox"/> Dr.	Position / Department:
	First name Family	Email:
	Phone:	Mobile:

Additional information	Representative 3: <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss <input type="checkbox"/> Dr.	Position / Department:
	First name Family	Email:
	Phone:	Mobile:

REGISTRATION FORM
International Fair EDUCATION BEYOND BORDERS, Sofia
15th – 16th March 2019

According "General conditions for participation" (described on page 6)
 Prices are valid for the student fair EDUCATION BEYOND BORDERS in March 2019. Bery Group has the right to change prices based on tax increases, governmental actions, or other events beyond Bery Group's control. Updated Date: 5 November 2018

GENERAL – FINANCIAL CONDITIONS	I. Registration fee / Enrolment Fee: <input checked="" type="checkbox"/> 120 euro - for two representatives of the Exhibitor's organization (mandatory for all participants in the fair) <input type="checkbox"/> + 55 euro – for each additional representative of the Exhibitor's organization <input type="checkbox"/> additional representatives x 55 euro/per person = euro	Price includes: 1. 2 copies catalogues of the exposition 2. Two named badges 3. Participation in the parallel program – for two representatives – coffee breaks, lunches and official dinner 4. Organizational service 5. Information Services															
	II. Exhibition advertising space – booths DISCOUNTS: <ul style="list-style-type: none"> Returned participants: Exhibitors who has participated in the EBBS before will receive 50% discount of the exhibition space Combined discount: Book the International fair in Sofia and the EBBS workshop in March 2019 and receive combined discount of 50% off <p>Important: The discount is only for the exhibition space</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 50%; text-align: center;">Sizes</th> <th style="width: 50%; text-align: center;">Returned participants/ Combined discount 50% off</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/> 6 m² € 1,500</td> <td><input type="checkbox"/> € 750</td> </tr> <tr> <td><input type="checkbox"/> 8 m² € 1,900</td> <td><input type="checkbox"/> € 950</td> </tr> <tr> <td><input type="checkbox"/> 10 m² € 2,300</td> <td><input type="checkbox"/> € 1,150</td> </tr> <tr> <td><input type="checkbox"/> 12 m² € 2,900</td> <td><input type="checkbox"/> € 1,450</td> </tr> <tr> <td><input type="checkbox"/> 14 m² € 3,400</td> <td><input type="checkbox"/> € 1,700</td> </tr> <tr> <td><input type="checkbox"/> 16 m² € 3,900</td> <td><input type="checkbox"/> € 1,950</td> </tr> <tr> <td><input type="checkbox"/> 18 m² € 4,400</td> <td><input type="checkbox"/> € 2,200</td> </tr> </tbody> </table>	Sizes	Returned participants/ Combined discount 50% off	<input type="checkbox"/> 6 m ² € 1,500	<input type="checkbox"/> € 750	<input type="checkbox"/> 8 m ² € 1,900	<input type="checkbox"/> € 950	<input type="checkbox"/> 10 m ² € 2,300	<input type="checkbox"/> € 1,150	<input type="checkbox"/> 12 m ² € 2,900	<input type="checkbox"/> € 1,450	<input type="checkbox"/> 14 m ² € 3,400	<input type="checkbox"/> € 1,700	<input type="checkbox"/> 16 m ² € 3,900	<input type="checkbox"/> € 1,950	<input type="checkbox"/> 18 m ² € 4,400	<input type="checkbox"/> € 2,200
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Note: Organizations within EU member countries will not be charged 20% VAT if they can provide a currently valid VAT-ID.

STAND TYPE:			
<input type="checkbox"/> Normal stand (min. sizes 6 m ²)	<input type="checkbox"/> Corner stand (min. sizes 8-10m ²)	<input type="checkbox"/> Front stand (min. sizes 8 - 10m ²)	<input type="checkbox"/> Island stand (min.sizes 14 m ²)

ADDITIONAL SERVICES	Request for Additional services	
	Presentation during the fair incl. multimedia <input type="checkbox"/> 30 minutes - 200 euro	Price includes: 1. Publication of performance information in the program schedule of the fair. 2. Presentation during the student fair at the Sofia venue
Personal assistant: <input type="checkbox"/> 1 day (10.00 – 18.30 h) - 90 euro <input type="checkbox"/> 2 days (10.00 – 18.30 h) - 130 euro	Price includes: Personal assistant who speaks Bulgarian language and foreign language (English, German, French, Russian, Spanish, Italian)	

Request for Advertising in the exhibition catalogue	
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">GENERAL – ADVERTISING CONDITIONS << CATALOGUE >></p> <p>I. Standard advertising fee – mandatory for all participants in the fair:</p> <p><input checked="" type="checkbox"/> 250 euro – standard fee is required for all participants</p>	<p>Price includes:</p> <ol style="list-style-type: none"> 1. <i>General Advertising</i> 2. <i>Profile page (A4) in the catalogue of the exhibition</i> 3. <i>Project design for a page (A4) – in the catalogue</i> 4. <i>Prepress Project for the page (A4) - in the catalogue</i>
<p>II. Additional advertising in the exhibition catalogue (options):</p> <p><input type="checkbox"/> 1/1 Page – 350 euro</p> <p><input type="checkbox"/> Second / third catalogue cover – 650 euro</p> <p><input type="checkbox"/> Fourth catalogue cover – 900 euro</p> <p><input type="checkbox"/> Two pages PR-article – 560 euro</p>	<p style="text-align: center;">File formats for printing (logo, pictures and other materials of the exhibitor which are necessary for prepress) *.pdf, *.tif, *.cdr, *.eps</p> <p style="text-align: center;"><i>Catalogue Format - A4 colour - (295 / 210 mm)</i></p>
<p>III. Putting up promotional materials in the catalogue</p> <p><input type="checkbox"/> in all catalogues – format A5 (by request)</p> <p><input type="checkbox"/> in all catalogues – format A4 (by request)</p>	<p style="text-align: center;">Advertising at the exhibition:</p> <p>Phone: 00359 (2) 9888 604 Email: office@edu-fair.info</p>

By signing this “Registration form” we ACCEPT the “General Conditions for Participation”
 (described on page 6 of the application form).

Date:

Stamp:

Signature:

EBBS AGENT WORKSHOPS 2019

- 17th – 19th March 2019, EBBS Sofia workshop, <https://edufair.info>
- 21st – 23rd October 2019, EBBS Muscat workshop

REGULAR PRICES

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FREE PACKAGE	Standard package SOFIA WORKSHOP March 17 – 19, 2019	Standard package MUSCAT WORKSHOP October 21 – 23, 2019
-	€ 2,900	€ 2,900
Participation in Seminars on the first day EBBS Global Partners Conference	Full table One-to-One meetings Business meetings	Full table One-to-One meetings Business meetings
-	Info package Full catalogue of program, agent details, bag and named badge	Info package Full catalogue of program, agent details, bag and named badge
-	Meals Welcoming reception and all meals during the event	Meals Welcoming reception and all meals during the event
-	Advertising package A full page in the event catalogue	Advertising package A full page in the event catalogue
-	Presentation 15 minutes Present your programs to all agents using slides or video	Presentation 15 minutes Present your programs to all agents using slides or video
-	Accommodation Hotel Accommodation 3 nights basis single room	Accommodation Hotel Accommodation 3 nights basis single room

Note: Organizations within EU member countries will not be charged 20% VAT if they can provide a currently valid VAT-ID.

- Accompanying representative: € 350 to share the room
- Accompanying representative: € 450 for an extra single room
- Extra fee for Single Executive Room: on request
- Extra fee for Suite Room: on request
- Extra fee for transfer: on request

DISCOUNTS:

If you book the EBBS workshops in March and October 2019,
you will take 40% of the workshop in Sofia and 40% discount of the workshop in Muscat.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Option 1 TAKE 50% DISCOUNT International fair EDUCATION BEYOND BORDERS (March 15 – 16) EBBS Sofia workshop (March 17 – 19)	Option 2 BOOK NOW AND TAKE 40% DISCOUNT EBBS WORKSHOPS 2019	Option 3 BOOK NOW AND TAKE 30% DISCOUNT EBBS WORKSHOPS 2019
1. Returned participants: Exhibitors who have participated in the EBBS workshop before will receive 50% discount 2. Combined discount: Book the fair in Sofia and the EBBS Sofia workshop in March 2019 and receive combined discount of 50% off for the EBBS Sofia workshop	Preferred discount: Book both workshops in 2019 and take 40% discount for both the EBBS workshops in 2019: <ul style="list-style-type: none"> • EBBS Sofia workshop, March 17 – 19, 2019 • EBBS Muscat workshop, October 21 – 23, 2019 	Early booking discount: If your organization makes registration for the EBBS workshop in 2019 until the end of January 31, 2019, you will receive 30% reduction of the price

Note: Organizations within EU member countries will not be charged 20% VAT if they can provide a currently valid VAT-ID.

Registration for this event assumes that you have read, understood and accept
the TERMS & CONDITIONS for Registration of the Educators in the EBBS Agent Workshop
(described on page 7 of the application form).

Signature:

Date:

CONTRACT

General conditions for participation in the International fair EDUCATION BEYOND BORDERS, March 15 – 16, 2019

I. CONDITIONS OF PARTICIPATION

1. Place:

National Palace of Culture (NPC) - Sofia
Address: 1414 Sofia, "Bulgaria" № 1 Square

2. Who can participate

You can participate in the exposition if you are a Bulgarian or foreign educational organization or an institute, non-profit organizations, government agencies and others offering products and services appropriate to the themes of the exhibition. The participants can offer educational services which are not prohibited by law.

3. Registration

3.1. Request for participation and registration

The Request for participation will be accepted after the carefully filled Registration form is sent by email or fax within the given deadline. You have to receive confirmation from the Organizer – Bery Group Bulgaria. Written confirmation of the application-contract by the Organizer will be considered as a moment of signing the agreement between the two organizations.

EBBS - Bery Group Bulgaria sends a confirmation and an invoice as soon as your registration form has been processed.

The Request for participation will be accepted after the carefully filled Registration form is sent by email or fax within the given deadline.

All prices do not include 20% VAT. Organizations within EU member countries will not be charged 20% VAT if they can provide a currently valid VAT-ID.

3.2. Registration of representatives

The Exhibitor is required to register representatives who will represent him.

3.3. Cancellations

All applications are considered as binding and the contract becomes effective upon dispatch of our confirmation and invoice. The contract is valid under Bulgarian law (EU). Venue is Sofia, Bulgaria. Cancellations need to be made in writing and cancellation fees are charged as follows:

- 8 weeks prior to the conference: 50% of the participation fee
- 5 weeks prior to the conference: 75% of the participation fee
- 4 weeks prior to the conference: 100% of the participation fee

Please note that there is no refund for non-attendance and that even in such a case the contract is still valid. It is, however, possible to send a replacement without any extra cost. In this case, it is important to write to the organisers to inform them of the replacement; furthermore, the replacement cannot already be registered.

Cancellations up to eight weeks prior to the workshop involve a handling charge of €50.

3.4. Exhibition EDUCATION BEYOND BORDERS

1. The prices include participation in the international fair EDUCATION BEYOND BORDERS (2 DAYS).
2. The prices include participation in coffee breaks, lunches, official dinner.
3. The participation does not include accommodation.

The Exhibitor may not sublet all or part of the area leased to third organizations without confirmation of the Organizer.

Participants are not allowed to re-hire or give as a remission their exposition place without the written permission of the organizer.

II. SERVICES

1. Exposition space

Rented exhibition space is available to the Exhibitor for the periods defined in the Registration form and exempt from the exhibits and props from the end of the last working day of the exhibition, not later than the date agreed with the Organizer. After this period, the Exhibitor shall pay as a default twice the amount of the request made by this contract, and paid to the Organizer for the exhibition space.

2. CONSTRUCTION – the exhibition area

Electricity, internet and other services are provided by the Organizer after a written request (registration form) from the Exhibitor.

Participants are not authorized to damage, including drill and weld the constructions in the halls of the NPC.

2.1. Standard booths

The Exhibitor may declare in writing, the type of modular construction "Octanorm". The price for the standard stand includes: rent space, construction "Octanorm", standard equipment, general cleaning during the exhibition, security. The exhibitor has the right to advertise only within the space of his stand.

2.2. Individual booths

The Organizer offers individual projects for stands which could be made with construction.

2.3. The projects for the booths and the profile page in the catalogue

The prices for the booths are by their sizes. Every exhibitor is responsible for the design of its booth. All participants receive empty booths with the Signboard with exhibitor's name on the top.

Every exhibitor has to send logo and required text in advance. Logotype should be in vector format: *.pdf, *.tif, *.cdr, *.eps in a high resolution.

3. Other services

The Organizer offers additional services only after a written request from the Exhibitor is made. These additional services are chargeable. Some of the extra services: branding the booths, branding the hall, additional construction, special Internet connection, parking, radio and TV advertising, advertising spaces, design and print promotional materials, support staff, rooms (hall) and equipment for conducting the accompanying events, business meetings, seminars, presentations and other.

4. Security

The Organizer offers the general security of the exposition. The Organizer is not responsible for damages and shortages caused to the Exhibitor within the working time.

5. Work time

The work time for the Exhibitors starts at 10.00 h a.m. and finishes at 18.30 h p.m. The exact schedules for each exhibition are announced before each edition of the exhibition by the organizers with an additional document.

6. Additional conditions

Changes in Application form signed by the Exhibitor may be made in writing within 30 (thirty) days before the date of the event.

III. TERMS AND PAYMENT

When the Organizer confirms the Registration of the Exhibitor, the Organizer sends an invoice with the data of the Exhibitor. The total fees have to be paid no later than 30 (thirty) days before the scheduled for the start of the exhibition date.

All the payments should be made by bank transfers.

Payment due 30 days before the fair. Payment should be made to the following bank account:

Account name: Bery Group Bulgaria
Address: 74, Gen. Gurko str., Sofia, Bulgaria
Bank account in Euro:
Bank Name: United Bulgarian Bank
Bank Address: Sofia 1000, 108 Rakovski Blvd.
Bank Account (IBAN): BG83UBBS80021431633210
BIC (SWIFT): UBBSBGSF

IMPORTANT: The Organizer will not allow exhibitors to present their organizations during the fair before full payments are made.

Prices are valid for the International fair EDUCATION BEYOND BORDERS in March 2019. Bery Group has the right to change prices based on tax increases, governmental actions, or other events beyond Bery Group's control. Updated Date: 5 November 2018

The prices for the services requested by the Exhibitor in the week before and during the opening of the exhibition will be charged an additional 10% (ten percent) for the temporary implementation of the request. The services requested during the days of the exhibition will be charged additionally according to their value.

IV. OTHER CONDITIONS

1. Fire protection requirements

All construction and promotional materials used by the Exhibitor must comply with the fire and emergency safety requirements.

The electrical installation of the stands must be consistent with the statutory requirements in Bulgaria.

The Exhibitor is obliged to provide access to valves and fire hydrants in the halls and free spaces.

V. FINAL CONDITIONS

1. The Organizer has the right to make changes in the general conditions for participation and promptly notify the Exhibitors.

The Organizer doesn't take any responsibilities if the exhibitor has not arranged the rights which are required by the law of copyright and related rights, and if there is a result of adverse effect.

The Exhibitor is responsible for the exhibit materials and personal belongings during the work time of the exhibition.

The Exhibitor is responsible for the caused to the construction damages, floor and hired facilities.

The Organizer is not responsible for extraordinary circumstances such as: natural disasters, an outbreak of war, and others.

In case of violation, the contract will be regarded as invalid and the paid fees will not be refunded.

2. The general provisions of the Bulgarian legislation will be applied between the relations of the Organizer and the Exhibitor.

3. The Organizer is not responsible for damage, loss, theft of materials and other property of the Exhibitor, unless they are due to the organizer's fault. The Organizer recommends the Exhibitor insures their property against risks.

4. All arguments between the sides of the contract will be solved by negotiations. In case there are unresolved problems left the dispute will be referred to the Tribunal at the Bulgarian Chamber of Commerce and Industry (BCCI).

CONTRACT
TERMS & CONDITIONS for participation in
EBBS AGENT WORKSHOPS

I. VENUE AND ORGANIZER

- EBBS Sofia workshop, March 17 – 19, 2019
- EBBS Oman workshop, October 21 – 23, 2019

1. The workshop is organised by Bery Group Bulgaria who reserves the right, at its sole discretion and without further explanation, to limit or deny access to any entity or individual to the said workshop. When registering for any of EBBS workshop, applicants waive the right to appeal against any decision made by EBBS workshop to refuse or limit access to the workshop.

2. EBBS workshop's receipt of an application and/or payment does not constitute acceptance. Applications and payments that are not accepted will be returned.

3. EBBS - Bery Group Bulgaria reserves the right to change any of its Terms and Conditions at any time and without notice.

WHO CAN PARTICIPATE

1. You can participate in the workshop if you are educator, service provider and work & travel, an institute, non-profit organizations, government agencies and others offering products and services appropriate to the themes of the workshop.

2. All participants offer educational services which are not prohibited by law.

II. REGISTRATION

1. EBBS - Bery Group Bulgaria sends a confirmation and an invoice as soon as your registration form has been processed.

2. The Request for participation will be accepted after the carefully filled Registration form is sent by email or fax within the given deadline.

3. All prices do not include 20% VAT. Organizations within EU member countries will not be charged 20% VAT if they can provide a currently valid VAT-ID.

4. Meetings schedules:

4. 1. The schedules include maximum 32 business meetings with the highest quality agents and consultants.

4. 2. All participants will receive their schedules when they make on-site registration on the first day.

III. WORKSHOP:

1. The prices include accommodation.

2. The prices include participation in the Welcome Reception, coffee breaks, lunches, dinners.

3. All participants are required to arrive on 17th March and to check-out on 20th March 2019 (the dates for the workshop in October are check-in on 21st October and check-out on 24th October 2019).

IV. HOTEL ACCOMMODATION:

1. EBBS workshop provides 3 nights complimentary accommodation (1 person on FB single room) during the dates of the Workshop period only. Any incidental charges (extra nights, room service, telephone calls, etc.) will be at the expense of the educator.

V. CANCELLATION CHARGES

1. All applications are considered as binding and the contract becomes effective upon dispatch of our confirmation and invoice. The contract is valid under Bulgarian law (EU). Cancellations need to be made in writing and cancellation fees are charged as follows:

- 8 weeks prior to the conference: 50% of the participation fee
- 5 weeks prior to the conference: 75% of the participation fee
- 4 weeks prior to the conference: 100% of the participation fee

2. Please note, that there is no refund for non-attendance and that even in such a case the contract is still valid. It is, however, possible to send a replacement without any extra cost. In this case, it is important to write to the organizers to inform them of the replacement; furthermore, the replacement cannot already be registered.

3. Cancellations up to eight weeks prior to the workshop involve a handling charge of €50.

For event information or assistance with the application process, please do not hesitate to contact us.

EDUCATION BEYOND BORDERS

EBBS – International Agent Workshop

Phone: 00359 2 9888 604

Mobile: 00359 8 8709 9731

Website: www.edufair.info

Email: info@edufair.info