



INSTITUTIONAL INFORMATION

Full name of institution	Harz University of Applied Sciences
Erasmus Code	D WERNIGE 01
International Office	Address: Friedrichstr. 57-59, 38855 Wernigerode, Germany Phone: +49 (0) 3943 659 150 Fax: +49 (0) 3943 659 155 Email: international@hs-harz.de
Website	https://www.hs-harz.de/en/

Contact Person	Function	Email/ Phone
Mrs Katja BETKER	Head of International Office	international@hs-harz.de
Mrs Jana BEISER	Outgoing Student Advisor	outgoing@hs-harz.de
Mrs Elke STACKFLETH	International Student Advisor (full degree programmes)	incoming@hs-harz.de
Mrs Gesine LEGLER	Incoming Exchange Student Advisor	exchange@hs-harz.de

APPLICATION

nomination deadlines	Spring/ Summer Semester	October 31st
	Autumn/ Winter Semester	April 30st
application deadlines	Spring/ Summer Semester	November 30th
	Autumn/ Winter Semester	May 31st
Documents to be submitted with online application	<ul style="list-style-type: none"> • Official Transcript of Records • Passport Copy (valid for the duration of stay) • Passport Photo • Evaluation of Language Skills (German and/or English) • Proof of Health Insurance • Visa and national residence permit for EU member state if available (only Non-EU students) 	

ACADEMIC CALENDAR 2019/20

	Autumn/Winter Semester	Spring/Summer Semester
Suggested Arrival Date	31.8./01.09 or 07./08.09.2019	tba
Orientation	11. - 13.09.2019	tba
Semester Dates	16.09.2019 – 31.01.2019 (incl. Exams)	18.03.2020 - 24.07.2020 (incl. Exams)
Semester Breaks	21.12.2019 - 06.01.2020 (Christmas)	10.04.2020 - 13.04.2020 (Easter)

<https://www.hs-harz.de/en/university/about-us/academic-calendar/>

ACADEMIC INFORMATION	
Language of Instruction	German, English
Language courses (no additional tuition fee)	Yes
Course registration and procedures (e.g. pre-arrival registration)	Preliminary course choice three months before arrival; course registration upon arrival
Is there an academic advisor to assist in choosing modules/courses?	Yes
Website link to the list of courses that are available for exchange students	https://www.hs-harz.de/en/study/exchange-students/study-options/

ACCOMMODATION	
Is there a pick-up service provided upon arrival?	Yes
Is there support to find accommodation? How can exchange students apply for accommodation?	Yes, the International Office will organise accommodation in shared student dorms.
Is a deposit required for accommodation?	Yes, approx. one month's rent
Cost of accommodation per month	Max. 300€/month

FINANCIAL MATTERS	
Are there any compulsory additional fees to be paid by students? If so, what fees?	Yes, the semester contribution (covers administrative costs & semester ticket), currently 87,65€ in Wernigerode, 78,65€ in Halberstadt No tuition fees!

Estimated Living Costs	
Food	150€/month
Social Activities	50€ - 100€/month
Rent	250€ - 300€/month

OTHER USEFUL INFORMATION	
Health insurance	Students are requested to purchase health insurance in their home country. For EU citizens the European Health Insurance Card is sufficient.
Visa requirements for non-EU students	ALL students who are not EU/EEA citizens should turn to the closest German embassy at least 2 months before the beginning of their studies at Harz University of Applied Sciences to find out about the regulations. Please note that a national residence card of an EU member state does NOT automatically entitle students from non-EU countries to stay in Germany for study purposes. As soon as the applications are processed, the International Office sends a Letter of Acceptance to the non-EU/EEA citizens, which may be necessary when applying for a visa for study purposes. The document is generally posted to the international office of the home university.