

Dear Partners,

With reference to the existing Agreement between our Institutions for the Academic Year 2019/2020, we would like to update some information concerning the application procedure and other necessary formalities for incoming students which are required to our data processing system.

NOMINATION BY HOME UNIVERSITY:

1. Full name of the student/s
2. Email address
3. Subject Area
4. Level of Study (Undergraduate/Bachelor, Graduate/Master, PhD)
5. Proposed period of study in UP: winter/summer

APPLICATION BY A STUDENT:

Students duly nominated by their home institution have to complete:

- 1.) the online Application Form, that may access [here](#)
- 2.) Application Form (paper version, that is attached) with A PHOTO(35X45MM)
- 3.) Learning Agreement
- 4.) Confirmation of your English language level (Erasmus+ OLS language assessment results-B2 minimum)
- 5.) Housing and Payment Information (only if, a student want to have a room booked in our dormitory "Za Kolumnami") **(THE PRICE FOR THE DORMITORY MAYBE CHANGED)**

Students, who are coming for the first semester can check in no earlier than from 30/09/2019 and can stay till the end of the 1st. semester i.e. 14/02/2020;

Students, who are coming for the second semester can check in no earlier than from 28/02/2020 and can stay till the end of the 2nd. semester i.e. 30/06/2020

Those students, who will not need accommodation in our dormitory, are asked to pay for the Students Card 4EUR via bank transfer prior arrival(attached details of the payment: "Housing & payment information").

6.) Payment confirmation for dormitory TILL 31st., JULY 2019 (FIRST SEMESTER), AND 31st. DECEMBER 2019 (SECOND SEMESTER)

7.) Scanned the european health insurance card (european health insurance card is requested only if a student is an EU-citizen, non-EU-citizens-other insurance, that is valid in Poland) and have to send them only via E-mail in PDF format to Magdalena Birgiel:

magdalena.birgiel@up.krakow.pl

All the documents mentioned above are a mandatory requirement for the enrolment at the Pedagogical University of Cracow!

CONFIRMATION OF ACCEPTANCE:

Once a student gets accepted by the Department/Institute, an Acceptance Letter will be sent to him following the correct reception of the Application Form and other required documents. Without complete documents there will be no acceptance letter granted!

The deadlines for your application are:
17th May for the first/winter semester
29th November for the second/summer semester

ACADEMIC CALENDAR WILL BE UPDATED AS SOON AS POSSIBLE.

However, in case YOU NEED ACCOMMODATION, MAY, 17th IS THE DEADLINE FOR BOTH SEMESTERS.

ATTENTION!

Please be advised, that a student can be accepted ONLY for one semester (without the possibility of prolonging your stay) with the exception of the Universities which plan two semesters studies in the bilateral agreement.

More information: <http://www.bwm.up.krakow.pl/incoming/>

Updated modules you can find at our website:
<http://www.bwm.up.krakow.pl/incoming>

Warm regards,

MAGDALENA BIRGIEL

BIURO WSPÓŁPRACY MIĘDZYNARODOWEJ

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