



*Dear student*

Congratulations, you've been nominated as an (Erasmus/ Global) exchange student for the winter semester of the academic year 2019/20. Today you will receive some information concerning the application procedure at the University of Bayreuth.

The UBT has an online application form, which is available on the website

[http://www.international-office.uni-bayreuth.de//en/come-to-bayreuth/application\\_and\\_admission/index.html](http://www.international-office.uni-bayreuth.de//en/come-to-bayreuth/application_and_admission/index.html)

under the section "Exchange & Free Mover"

**from now on until the 15<sup>th</sup> May 2019**

**Procedure:**

1. You have to register here:  
<https://bayreuth.moveon4.com/locallogin/570ab0be3e5d66797220a139/eng>
2. After you signed up you will receive an email wherein you will find a link to register at our online platform **MoveOn**
3. Please fill in the online application and upload the required documents:
  - Confirmation signed by your institutional coordinator and stamped by your International Office
  - Your transcript of records on your current studies
  - Your provisional study plan/Learning Agreement, if you are an Erasmus student or if your home university requires this
  - A proof of your German or English language skills (i.e. *Goethe Zertifikat* or *TestDaF* for German or *TOEFL* or *IELTS* for English) if you are going to study **Religion Studies, Law** or **Anglophone/English Studies** at the University of Bayreuth and are not a native speaker
  - A copy of your ID card or your passport
  - A passport photo

Please follow the instructions in the application form. If your home university needs some documents in original form, you will have to bring them with you when you come to Bayreuth.

Please note the application deadline on 15<sup>th</sup> May 2019.



After the application deadline, we will process your application. The process will take approximately 4 to 8 weeks.

Upon arrival, you need to bring the following documents in hard copy:

- 3 passport photos (1 for your student ID; 2 for the accommodation, if you applied for it)
- Confirmation of your health insurance (translated in English or German)
- Learning Agreement (if your home university requires it to be originally signed)

**Accommodation:**

If you want to apply for accommodation in our student dormitories, please fill in this online application: <https://www.studentenwerk-oberfranken.de/wohnen/wohnheimbewerbung/wohnheimantrag.html>

**! Note !**

It is your responsibility to hand in all the relevant documents. You are liable for your studies.

We are looking forward to welcome you at our university.

Best regards

*Helene Lehmann*

International Office  
University of Bayreuth

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Please note the following dates for the **Winter Semester 2019/20**:

Semester period:	1 <sup>st</sup> October 2019 to 31 <sup>st</sup> March 2020
Arrival Dates:	1 <sup>st</sup> to 4 <sup>th</sup> October 2019
Orientation week (mandatory):	7 <sup>th</sup> – 11 <sup>th</sup> October 2019
German courses (voluntary and fee-based):	1 <sup>st</sup> to 25 <sup>th</sup> October 2019
Course period:	14 <sup>rd</sup> October 2019 to 7 <sup>th</sup> February 2020

Concerning the arrival dates, the orientation week and the language or preliminary courses, please contact Mr Thorsten Parchent for more information: [international-students@uni-bayreuth.de](mailto:international-students@uni-bayreuth.de)