



University of Wisconsin-Eau Claire

Fall 2019-Spring 2020

Greetings from Eau Claire, Wisconsin to our exchange coordinators and exchange students!

All information on the process of applying as an exchange student and requirements, including documents needed for admission can be found on the Center for International Education (CIE) website listed here: <https://www.uwec.edu/academics/explore-opportunities/study-abroad/cie/how-to-apply/>

*Please note, there is an online application the student must complete. All other materials listed online must be original documents and mailed via post to the Center for International Education for the student application to be considered complete.

Send all materials by October 15 (Spring Semester) / March 1 (Fall Semester) to:

International Adviser

University of Wisconsin-Eau Claire

Center for International Education, Schofield 3

105 Garfield Avenue

Eau Claire, WI 54702-4004 U.S.A

Important Information

Deadlines:

March 1 for fall semester & October 15 for spring semester

If you are exchange coordinator, please nominate the students no later than 1 month prior to the deadline.

Admitted International Student checklist

Once students are admitted, there will be a checklist to complete prior to their arrival in Eau Claire. This can be found on the Admissions website:

<https://www.uwec.edu/admissions/undergraduate/international-student/after-admitted/>.

Course Selection:

- For possible course schedules and offerings at UW-Eau Claire, students can browse the class schedule as a guest. See directions <https://www.uwec.edu/blugold-central/academic-planning/register-classes/class-schedules/>. Please note that these are just possible class selections. Not all courses may be available.
- Once accepted to UW-Eau Claire, students can expect an email from a UW-Eau Claire Academic Adviser who will assist in registering students for classes.
- Students should be prepared to be flexible and work with their home university for coursework substitutions as needed.

Limited or restricted coursework:

- Unfortunately, UW – Eau Claire is unable to welcome exchange students in **graduate programs**.
- Unfortunately, exchange students studying at UW-Eau Claire are not allowed to take course work in **nursing**.
- Before completing an application for study in **accounting or finance**, please send a detailed course / module description for your Introduction to Accounting and Introduction to Finance courses to Inbound/Outbound Mobility Coordinator Rachel Steuer, steuerra@uwec.edu, to determine if they meet UWEC requirements for enrolling in further accounting and finance courses. There may be limited opportunities for specific coursework, due to pre-requisite material required of students studying U.S. accounting and finance methods.

Mandatory Health Insurance:

- All exchange students are required to pay for and be enrolled in the University of Wisconsin System's Student Accident & Sickness Insurance Policy. This is a University of Wisconsin System requirement, with no exceptions. The cost for the Accident & Sickness Insurance Policy is approximately \$900 per semester. The CIE will enroll the students at the beginning of the semester and the charge will be applied to their UWEC account.

DS-2019 Immigration Document:

- Upon acceptance to UW-Eau Claire, the student will receive a DS-2019, along with other helpful information in their acceptance packet.
- The DS-2019 will allow the student to apply at a U.S. embassy/consulate for their J-1 student visa. To enter the United States, the student will need their DS-2019, passport and student visa.
- Students and Exchange Coordinators should contact their local U.S. embassy/consulate to determine if there are other requirements specific to their country.

SEVIS Fee:

There is a SEVIS fee imposed by the United States Citizenship & Immigration Services (USCIS). The U.S. government requires this fee for all J-1 students.

- The student needs to pay this fee before their visa interview.
- The student should bring the SEVIS fee payment receipt with them to their visa interview and keep this receipt with them when entering the United States.
- For more detailed information on the fee payment process, go to the SEVIS website: <http://www.ice.gov/sevis>.

Services for Students with Disabilities

Please be aware that UW-Eau Claire has an office that can provide a variety of services and accommodations to assist students with a variety of needs. The Services for Students with Disabilities office works with students, faculty, staff, and community partners to facilitate provision of services and accommodations. You can find out more here: <https://www.uwec.edu/equity-diversity-inclusion/edi-services-programs/services-for-students-with-disabilities/>.

If you are a student in possible need of services or accommodations, please email the Inbound/Outbound Mobility Coordinator, Rachel Steuer, at steuerra@uwec.edu and she will assist in connecting you to the office. Students are encouraged to contact Rachel during the application process prior to the arrival to UW-Eau Claire.

Get Involved at UWEC!

Host Friend program

The Host Friend Program is a voluntary program that matches international students with kindhearted and compassionate individuals and families in the Eau Claire community. Hosts introduce international students to new, unique, and exciting customs, adventures and experiences beyond the university community. More information can be found here: <https://www.uwec.edu/academics/explore-opportunities/study-abroad/cie/host-friend-program/>

Buddy Program

The Buddy Program, through the Center for International Education (CIE), pairs domestic and current international students (buddies) at UW-Eau Claire with incoming international students. The goal is to build intercultural relationships with a student familiar with UWEC and U.S. culture. This program is voluntary, and new students are given the opportunity to sign up at orientation. Students will be matched with their buddy within the first two weeks of classes.

We look forward to welcoming your students to UW-Eau Claire!!

Center for International Education
exchange@uwec.edu