

## Information letter for incoming students 2019-2020

<p><b>Welcome</b></p>	<p>Dear all,          Thank you very much for your interest in KU Leuven - Faculty of Architecture (B LEUVEN 01), formerly known as Sint-Lucas School of Architecture.          We look forward to welcome you, either in campus Brussels or Ghent. The faculty offers degrees in Architecture, Interior Architecture and Urban Design &amp; Spatial Planning.          Below you will find information that might help you in the preparation of the exchange.</p>
<p><b>Programs for exchange students</b></p>	<p>Exchange students in <b>Architecture</b> (program on master level) are welcomed in the first and/or second semester of our English taught Master in Architecture. We ask students to choose a location based on the content of our programs (focus on Urban Projects, Urban Cultures in campus Brussels and focus on Resilient and Sustainable Strategies in campus Ghent).</p> <p>Exchange students in <b>Interior Architecture</b> (program on bachelor level) are welcomed in a fully English taught program with courses from our Interior Architecture and Architecture programs (offered in Ghent).</p> <p>Exchange students in <b>Urban Planning</b> (program on master level) are welcomed in the third semester of the Master in Urban Planning and Spatial Design program. (Do note that for this program there are only limited exchange places available).</p> <p>All course information can be found via: <a href="https://arch.kuleuven.be/english/international">https://arch.kuleuven.be/english/international</a></p>
<p><b>Application</b></p>	<p>Exchange candidates applying for the Master in Architecture should have acquired 180 ECTS-credits upon their departure abroad. Students applying for the program in Interior Architecture should have acquired at least 120 ECTS-credits. Students applying for the program in Urban Planning should have acquired at least 210 ECTS-credits before the start of the exchange.</p> <p>In order to apply:</p> <ul style="list-style-type: none"> <li>• First step: your university should send your nomination by e-mail to the faculty <a href="mailto:nele.demeyere@kuleuven.be">exchange coordinator (nele.demeyere@kuleuven.be)</a> before the application deadline, mentioning your name, your e-mail address, your field and <b>level</b> of study, the campus of your preference and your exchange period.</li> <li>• Step two: Students are requested to complete the application procedure via: <a href="http://www.kuleuven.be/english/application/instructions-exchange">http://www.kuleuven.be/english/application/instructions-exchange</a>. Please do not forget to upload the supporting documents!</li> </ul> <p>Requested documents in the application are:</p> <ul style="list-style-type: none"> <li>- <b>learning agreement</b> - The learning agreement should be signed by the student and the home university.</li> <li>- <b>transcript of records</b> - A copy of the student's transcript of records of the previous study year at the home university should be included with the application.</li> <li>- a <b>photocopy of the identity page</b> of your passport or identity card.</li> <li>- <b>proof of language qualification</b> - Students who do not have English as their native language are required to provide proof of good knowledge of the English language, both written and spoken. This may be a certificate issued by your local exchange coordinator.</li> </ul> <p>All documents should be uploaded in pdf-format.  <b>Incomplete applications will not be processed.</b></p> <p>Deadlines are:          For an exchange in semester 1 or full academic year exchange: <b>30 April 2019</b>          For an exchange in semester 2: <b>1 October 2019</b></p> <p>Once you are accepted as an exchange student, you will receive a letter of admission and information letter, allowing you to register as an exchange student.</p>

<b>Calendar</b>	<p>Students can participate for either a whole academic year (60 ECTS-credits) or one semester (30 ECTS-credits). The dates of our semesters are:  semester 1 from 24/09/2018 till 01/02/2019  semester 2 from 11/02/2019 till 28/06/2019</p> <p><b>A Registration day</b> for foreign students for a fall/winter semester or year exchange is organized on Thursday <b>19/09/2019</b>. During this registration day we will organize an general welcome, introduction and tour, the setting of administrative matters and taking in use the KU Leuven digital systems, the distribution of your student card and the registration for the courses. The detailed program will be sent later but take notice that you are there in time!</p> <p>Registration day for foreign students for a spring/summer semester exchange is planned on Friday <b>07/02/2020</b>.</p>
<b>Campus of your choice</b>	<p>The faculty has two campuses: Brussels and Ghent. We ask your exchange students in Architecture to choose a location based on the content of our programs (focus on Urban Projects, Urban Cultures in campus Brussels and focus on Resilient and Sustainable Strategies in campus Ghent). We always try to allocate the campus of preference but this cannot be guaranteed. Please advise your students to await notification of acceptance in which the campus allocation will be confirmed.</p> <p>The exchange program in Interior Architecture is only offered in campus Ghent.  The exchange program in Urban Planning and Spatial Design is organized in campus Brussels (and some of its courses in campus Leuven).</p>
<b>Housing</b>	<p>The faculty does not own student accommodation. Therefore, you will have to rent a room on the private housing market for the duration of your stay. To help you in your search, it is best to contact the department of Student Services (<a href="mailto:marlies.vanguyse@luca-arts.be">marlies.vanguyse@luca-arts.be</a> for Brussels and <a href="mailto:liselotte.dobbelaere@luca-arts.be">liselotte.dobbelaere@luca-arts.be</a> for Ghent). The staff will put you in touch with trustworthy organizations on the private housing market. They also know which rooms can be rented from other students who are studying abroad during your stay in Belgium. If your home country is not too far away from the Belgian city you will be studying in, it may be a good idea to pop over for a weekend and visit a number of student rooms. The price of a room, flat or studio varies according to the city, neighborhood and the type of accommodation (studios and flats are more expensive).</p> <p>More info: <a href="http://arch.kuleuven.be/english/exchange-students/accommodation">http://arch.kuleuven.be/english/exchange-students/accommodation</a>.</p>
<b>Language courses</b>	<p>All courses of the international program are in English. However you might be interested in learning Dutch during your exchange period.</p> <p>More info: <a href="http://arch.kuleuven.be/english/exchange-students/languagecourses/">http://arch.kuleuven.be/english/exchange-students/languagecourses/</a></p>
<b>More info</b>	<p>General info about our faculty can be found via: <a href="http://arch.kuleuven.be/english">http://arch.kuleuven.be/english</a> and about the university via: <a href="https://www.kuleuven.be/brochures/assets/international-programmes">https://www.kuleuven.be/brochures/assets/international-programmes</a> .  The Faculty of Architecture is part of the Group Science, Engineering and Technology of KU Leuven: <a href="http://set.kuleuven.be/brochures/index">http://set.kuleuven.be/brochures/index</a>.</p> <p>Do you have further questions? Please do not hesitate to contact us:  International Relations Office in the faculty  Nele De Meyere – <a href="mailto:nele.demeyere@kuleuven.be">nele.demeyere@kuleuven.be</a>  Tel +32 2 447 19 47  Campus Sint-Lucas Brussel – Paleizenstraat 65, 1030 Brussels  Campus Sint-Lucas Ghent – Hoogstraat 51, 9000 Ghent</p>