

**FACT SHEET ZUYD UNIVERSITY  
OF APPLIED SCIENCES**  
Faculty of International Business  
and Communication

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## Contact info

<u>Institutional Information</u>	
Name of University	Zuyd University of Applied Sciences
Erasmus code	NL HEERLEN 14
Websites	Zuyd : <a href="http://international.zuyd.nl/">http://international.zuyd.nl/</a>
Address	Brusselseweg 150 – 6217 HB Maastricht – The Netherlands
Phone number	+31 (0)43 34 66 282
E-Mail	<a href="mailto:Exchange.fibc@zuyd.nl">Exchange.fibc@zuyd.nl</a>
Exchange programmes	<ul style="list-style-type: none"> <li>▪ European Studies</li> <li>▪ International Business School</li> <li>▪ Translation and Interpreting</li> <li>▪ Oriental Languages and Communication</li> <li>▪ Double Degree Programme</li> </ul>

<u>Student Exchange Office FIBC Staff</u>		
Function	Name	Contact data
Student Exchange Advisor Inbound	Audrey Luijten	Tel. +31 (0) 43 3466282 <a href="mailto:audrey.luijten@zuyd.nl">audrey.luijten@zuyd.nl</a>
Student Exchange Advisor - Outbound European Studies	Jane Smeele	Tel. +31 (0) 43 3466297 <a href="mailto:jane.smeele@zuyd.nl">jane.smeele@zuyd.nl</a>
Student Exchange Advisor – Outbound International Business	Diana Thoma	Tel. +31 (0) 43 3466298 <a href="mailto:diana.thoma@zuyd.nl">diana.thoma@zuyd.nl</a>
Student Exchange Advisor – Outbound OTC	Shizuka Crousén-Tobe	Tel. +31 (0) 43 3466286 <a href="mailto:shizuka.tobe@zuyd.nl">shizuka.tobe@zuyd.nl</a>
Student Exchange Advisor Double degree	Angelique Cremers-Knubben	Tel. +31 (0) 43 3466 272 <a href="mailto:angelique.cremers@zuyd.nl">angelique.cremers@zuyd.nl</a>

# General information for students

## Important dates

	Autumn Semester	Spring Semester
Nomination deadline	1 May	1 September
Application deadline	1 June	1 October
Welcome session <input checked="" type="checkbox"/> Compulsory	30 August 2019 10:00	07 February 2020 10:00
Introduction	30 August 2019 11:00	07 February 2020 11:00
Beginning of classes	02 September 2019	10 February 2020
End of courses (including exams)	07 February 2020	10 July 2020

## Academic calendar

Autumn break	14 – 18 October
Christmas break	23 December – 03 January
Carnival break	24 – 28 February
Good Friday	10 April
Easter Monday	13 April
Spring break	27 April – 01 May
Ascension Day	21 + 22 May
Whit Monday	01 June

## Your application

<b>Application documents</b>	<input checked="" type="checkbox"/> Online application form <input checked="" type="checkbox"/> Copy of valid passport or ID card	<input checked="" type="checkbox"/> English proof of English skills (if not a native speaker)
<b>Type of agreement</b>	<input checked="" type="checkbox"/> Student exchange  <input checked="" type="checkbox"/> Undergraduate	<input checked="" type="checkbox"/> Student exchange Double Degree
<b>GMAT</b>	<input type="checkbox"/> Compulsory <input checked="" type="checkbox"/> Not requested	
<b>TOEFL</b>	<input checked="" type="checkbox"/> Compulsory <input type="checkbox"/> Not requested An IELTS score of <u>at least</u> B2+ for IB and ES department or an equivalent of these scores (B2+ level) or a statement of your home university. In case the level is lower only the OLC (Oriental Languages and Communication) course package is possible.	
<b>Learning agreement</b>	<b>Please note that it's not possible to change classes after the first week !</b>	



## Regarding your stay

<u>Course Information/syllabus</u>	
Link course packages	You can find the available course packages here: <ul style="list-style-type: none"> <li>- <a href="#">European Studies</a></li> <li>- <a href="#">International Business</a></li> <li>- <a href="#">Vertaalacademie</a></li> <li>- <a href="#">Oriental languages and Communication</a></li> </ul>
Course selection/procedure	Students will have to upload the required documents to the online application system. Required documents: <ul style="list-style-type: none"> <li>- English proof of English language skills (B2+at least)</li> <li>- Valid copy passport/ID card</li> </ul>
Course load per semester	Full study load amounts to ±30 ECTS credits per semester
Language of instruction	English (B2+ level at least) for IB and ES. In case of a lower level students can only take OLC (OTC) courses.
Calculator	For some courses a Zuyd proof calculator (Casio fx82) is required, without it's not possible to take exams/resits.
Visa	<input checked="" type="checkbox"/> Compulsory for non-EU students (through International Office) <input checked="" type="checkbox"/> Not required for EU students  Visit the following link for visa and residence permit: <a href="https://international.zuyd.nl/studying/get-prepared/visa-and-residence-permit">https://international.zuyd.nl/studying/get-prepared/visa-and-residence-permit</a>

<u>Estimated expenses p/m</u>	
Accommodation	+/- €400
Food	+/- €150
Public transport	+/- €100 (Incl. travelling through the Netherlands)
Miscellaneous	+/- €250
Total	+/- €850 * As bicycles are a very common way of transportation in the Netherlands, buying one will help the student to save money on transportation. (second hand bikes are from € 60 to €150). The money spent on public transport will be fairly high, as travelling by train is one of the easiest, though most expensive options.

## Accommodation

On-Campus       **Off-Campus**

- Zuyd does not provide any on-campus accommodation
- We can help you with finding a [room](#) (first come first serve policy)

Please contact : [internationaloffice@zuyd.nl](mailto:internationaloffice@zuyd.nl) (Zuyd International Office)

## Arrival information

<p>➤ Pick-up assistance</p> <p style="padding-left: 20px;">➤ Where</p> <p style="padding-left: 40px;">➤ By</p>	<p><input checked="" type="checkbox"/> Yes*      <input type="checkbox"/> No      *only in September</p> <p><input checked="" type="checkbox"/> Maastricht-Aachen Airport      <input checked="" type="checkbox"/> Maastricht Railway station</p> <p>Exchange students are linked to a buddy from Zuyd. ISN Maastricht also provides shuttles from various Dutch airports. Contact our buddy coordinator via: <a href="mailto:buddycoordinator.fibc@zuyd.nl">buddycoordinator.fibc@zuyd.nl</a></p>
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## Upon Arrival

Personal liability insurance	<input checked="" type="checkbox"/> Compulsory (student should show proof of insurance)
Residence permit	<input checked="" type="checkbox"/> Compulsory for non-EU students (through Zuyd International Office ( <a href="mailto:immigration@zuyd.nl">immigration@zuyd.nl</a> ))
Registration at the Immigration Service	<input checked="" type="checkbox"/> Optional/recommended for EU students (through Zuyd International Office ( <a href="mailto:immigration@zuyd.nl">immigration@zuyd.nl</a> ))
Registration at the municipality	<input checked="" type="checkbox"/> Compulsory (appointment will be made by Zuyd International Office ( <a href="mailto:immigration@zuyd.nl">immigration@zuyd.nl</a> ))
Student card	Will be handed out prior to the exam period
Time table	Will be handed out during the Welcome Session
Year planner	Will be handed out during the Welcome Session
Exams	Exchange students have to be physically present, it's not possible to take exams/resits back home. Exchange students automatically will be registered for exams/resits.

## Campus facilities

### Campus facilities

- ✓ WIFI
- ✓ Computer labs/silent areas
- ✓ Printers/copying machines
- ✓ Cafeteria
- ✓ Library
- ✓ Parking
- ✓ Special needs assistance for people with disabilities

### Miscellaneous

- Health insurance;  
 students need to have a proper insurance coverage



**We are looking forward to  
welcome you to Zuyd!**

